

# THE TELANGANA FIRE SERVICE ACT, 1999

## CHAPTER 1 Preliminary

**1. Short title, extent and commencement :-** (1) This Act may be called the Telangana Fire Service Act, 1999<sup>1</sup>.

(2) It extends to the whole of the State of Telangana.

(3) It shall come into force on such date<sup>2</sup> as the Government, may, by notification in the Telangana Gazette appoint.

**2. Definitions:-** In this Act, unless the context otherwise requires:-

- (a) "*building*" includes a high-rise building, house, outhouse, stable, godown, shed, hut, wall (other than a boundary wall), fencing, platform and any other structure whether of masonry, bricks, wood, mud, metal or of any other material whatsoever;
- (b) "*building bye laws*" means the building bye-laws, rules or regulations under any relevant municipal law and includes the development control rules or any other building rules or regulations made under any other law for the time being in force and are in operation;
- (c) "*Director-General*" means the Director-General of Fire Services appointed under Section 4;
- (d) "*fire fighting property*" includes,-
- (i) lands and buildings used as fire stations and static water tanks;
  - (ii) fire engines, equipments, tools, implements and whatsoever used for fire fighting;
  - (iii) motor vehicles and other means of transport used in connection with fire fighting; and
  - (iv) Uniforms and badges of rank.

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1. G.O.MS.No. 75, HOME (LEGAL) DEPARTMENT, Dated: 17-11-2015

2. 01.02.2001 vide G.O.Ms.No. 25, Home (Prisons A), dt. 30.01.2001, pub. in A.P. Gaz., Pt. I (Ext.), dt. 31.01.2001.

(e) "*fire station*" means any place declared generally or specially, by the Government to be a fire station;

(f) "*form*" means a form appended to this Act;

(g) "*Government*" means the State Government;

(h) "*high-rise building*" means a building the height of which is <sup>1</sup>[18 meters] or more from the surface level of the land contiguous to such building;

(i) "*member of service*" means any person appointed under Sec. 6;

(j) "<sup>2</sup>*National Building Code of India as amended from time to time*" means the book containing Fire Prevention and Safety measures to be implemented in the buildings, places, premises, workshops, warehouses and industries published by the Indian Standards Institution;

(k) "*notification*" means a notification published in the Telangana Gazette and the word "notified" shall be construed accordingly;

(l) "*Occupier*" includes,-

(i) any person who for the time being is paying or is liable to pay to the owner, the rent or any portion of the rent of the land or building in respect of which such rent is paid or payable;

(ii) an owner in occupation of or otherwise using his land or building;

(iii) a rent-free tenant of any land or building;

(iv) a licensee in occupation of any land or building; and

(v) any person who is liable to pay to the owner damages for the use and occupation of any land or building.

(m) "*Officer-in-charge of Fire Station*" includes when the officer-in-charge of the fire station is absent from the station or unable from illness or other cause, to perform his duties, the fire officer next in rank to such officer and present at the station;

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1. Subs. for "15 meters" by Act No. 21 of 2006, w.r.e.f. 1-2-2007. Pub. in AP Gaz. RS to Pt I ext No. 74 dt. 8-12-2006.

2. Subs. for "National Building Code of 1997" by Act No. 21 of 2006, w.r.e.f. 1.2.2001.

(n)"*Owner*" includes a person who for the time being is receiving or is entitled to receive the rent of any land or building whether on his own account or as an agent, trustee, guardian or receiver or any other person who should receive the rent or be entitled to receive it if the land or building or part thereof were let out to a tenant;

(o)"*Prescribed*" means prescribed by rules made by the Government under this Act;

(p)"*Service*" means the Telangana Fire Service established and maintained under this Act;

(q)"*State*" means the State of Telangana;

### **3. Maintenance of Fire Service:-**

There shall be established and maintained, by the Government, a service to be called the Telangana Fire Service.

### **4. Appointment of Director General of Fire Services:-**

The Government may appoint a person to be the Director General of Fire Services and such other officers and staff as may be necessary from time to time to assist the Director-General in the discharge of his functions.

### **5. Superintendence and control of service:-**

The superintendence and control of the service shall vest with the Director-General and shall be carried on by him in accordance with the provisions of this Act and the rules made thereunder.

### **6. Appointment of members of Service:-**

The Director-General or such other officer of the service as the Government may authorise in this behalf may appoint members of the service in accordance with the rules made under this Act.

### **7. Issue of certificate to members of service:-**

(1) Every person shall, on appointment to the service receive a certificate in the prescribed form under the seal of the Director-General or an Officer authorised in this behalf by the Government; and thereupon such person shall have the powers, functions and privileges as are entrusted under this Act, or the rules made thereunder.

(2) The Certificate referred to in sub-section (1) shall cease to have effect when the person named therein ceases for any reasons to be a member of the service, and on his ceasing to be such member, he shall forthwith surrender the certificate to an officer empowered to receive the same.

(3) The powers, functions and privileges vested with any member of the service shall, during the period of his suspension from service be in abeyance but such member shall continue to be subject to the same discipline and penalties as if he had not been suspended.

**8. Auxiliary fire services:-** (1) Whenever it appears to the Government that it is necessary to augment the service, they may raise an auxiliary service by enrolment of volunteers for such areas and on such terms and conditions as they may deem fit.

(2) Every member of the auxiliary service enrolled under sub-section (1) shall-

- (a) receive a certificate in the prescribed form;
- (b) be vested with all or any of the powers, functions and privileges of a member of the service as are specially mentioned in certificate; and
- (c) be subject to the orders of the Director-General.

## **CHAPTER II**

### **Powers of the Government, Director-General and Members of the Service**

#### **9. Powers of the Government to make orders:-**

The Government may, from time to time, make such general or special orders as they may think fit,-

- (a) for providing the service with such appliances and equipment as they deem proper;
- (b) for providing adequate supply of water and for ensuring that it shall be available for use;
- (c) for constructing or providing places for fire stations or accommodating the members of the service or fire fighting appliances;

(d) for giving rewards to persons who have given information regarding the occurrence of fires and to those who have effectively assisted the service on occasions of fires;

(e) for the training, discipline and good conduct of the members of the services;

(f) for the speedy attendance of members of the service with necessary appliances and equipment on the occasion of any alarm of fire;

(g) for sending members of the services with appliances and equipment beyond the limits of any area in which this Act is in force for purposes of fire fighting in the neighbourhood of such limits;

(h) for the employment of the members of the service in any rescue, salvage, or other similar work;

(i) for regulating and controlling the powers, duties and functions of the Director-General; and

(j) generally for the maintenance of the service in a due state of efficiency.

**10. Powers of Members of service on occasions of fire:-**(1) On the occasion of fire in any area, the member of the service who is in charge of fire fighting operations on the spot may,-

(a) remove, or order any other member of the service to remove, any person who by his presence, interferes with or impedes the operations for extinguishing the fire or for saving life or property;

(b) close any street or passage in or near which fire is burning;

(c) break into or through, or pull down, any premises, for the passage of hose or appliances or cause them to be broken into or through, or pulled down, doing as little damage as possible for the purpose of extinguishing fire :

Provided that the owner or occupier, as the case may be, of any such premises shall be granted reasonable compensation to the extent of the damage so caused in such manner as may be prescribed;

(d) require the authority incharge of water supply in the area to regulate the water mains so as to provide water at a specified pressure at the place where the fire has broken out and utilise the water of any stream, cistern, well or tank or of any available source of water, public or private, for the purpose of extinguishing or limiting the spread of such fire;

(e) exercise the same powers for dispersing an assembly of persons likely to obstruct the fire-fighting operations as if he were an officer-in-charge of a police station and as if such an assembly were an unlawful assembly and shall be entitled to the same immunities and protection as such officer, in respect of the exercise of such powers;

(f) generally take such measures as may appear necessary for extinguishing the fire or for the protection of life or property.

(2) Any damage done to any premises or property, on the occasion of fire, by members of the service in the due discharge of their duties shall be deemed to be damage by fire within the meaning of any policy of insurance against fire.

**11. Power of the Officer-in-charge of fire fighting to make arrangements for supply of water:-** It shall be lawful for the officer-in-charge of the fire fighting operations to draw water from any source in the area which he considers necessary for such operations and on such occasions as may be required and the authority or owner or occupier having control over such water source shall supply water for that purpose at such rates as may be prescribed.

**12. Powers of Director-General to enter into arrangements for assistance:-** The Director-General may enter into arrangements with any person who employs and maintains personnel or equipment or both for fire-fighting purposes, to secure, on such terms as may be prescribed, the provision by that person of assistance for the purpose of dealing with fires occurring in any area in which this Act is in force.

**13. Issue of no objection certificate:** <sup>1</sup>[(1) Any person proposing to construct a building of more than 15 metres height for commercial/business purpose, 18 metres and above height for residential purpose, and buildings of public congregation like schools, cinema halls, function halls, religious places, which are more than 500 Sq. Meter in plot area or 6 meters and above in height shall apply to the Director General or any member of the service duly authorised by him in this behalf, before submission of such building plans to the authority or officer competent to approve the same under the relevant law, for the time being in force, for a no objection certificate along with such fee as may be prescribed.]

<sup>2</sup>[(2) The Director General or any member of the service duly authorised by him in this behalf, shall within sixty days of receipt of such application or on inspection being satisfied about the provision of Fire Prevention and Safety measures as stipulated in the National Building Code of India, as amended from time to time, and for ensuring heights and setbacks as per the Hyderabad Municipal Corporation Act, 1955, Telangana urban Areas (Development) Act, 1975, Hyderabad

Metropolitan Development Authority (HMDA) Act, 2008, Telangana Municipal Corporations Act, 1994, Telangana Municipalities Act, 1965, Andhra Pradesh Town Planning Act, 1920 and Rules, made there under as amended from time to time shall issue a no objection certificates with such conditions as may be considered necessary and if not so satisfied, reject the same for reasons to be recorded in writing.]

(3) The authority or Officer competent to approve the building plans before construction under the relevant law for the time being in force, shall not accord such approval except on production of a no objection certificate issued under subsection (2) wherever required.

(4) Any person violating the conditions of a no objection certificate shall be liable to be proceeded against under the provisions of this Act.

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1. Subs. by Act 21 of 2006 w.e.f. 1-2-2001. Prior to its substitution it read as below (1) Any person proposing to construct a high-rise building or a building proposed to be used for any purpose other than residential purpose or a building proposed to be used for residential purpose of more than 15 meters in height such as group housing, multi-storey flats, work-up apartments, etc., shall apply to the Director General or any member of the service duly authorised by him in this behalf, before submission of such building plans to the authority or officer competent to approve the same under the relevant law, for the time being in force, for a no objection certificate along with such fee as may be prescribed.
2. Subs. by G.O.MS.No. 75, Home (Legal) Department, Dated: 17-11-2015. Prior to its substitution it read as below (2) The Director-General or any member of the service duly authorised by him in this behalf, shall within sixty days of receipt of such application, on being satisfied about the provision of fire prevention and safety measures as stipulated in the <sup>3</sup>[National Building Code of India, as amended by time to time] or any other law for the time being in force regulating such purpose or activity, shall issue a no objection certificate with such conditions may be considered necessary and if not so satisfied, reject the same for reasons to be recorded in writing.
3. Subs. for “National Building Code of India, 1997” by *Ibid*.

## **CHAPTER 3**

### **Preventive Measures**

**14. Preventive Measures:-** (1) The Government or any officer authorised by the Government in this behalf may, by notification require the owners or occupiers of the premises used for purposes which in their opinion, are likely to cause a risk of fire, to take such precautions as may be specified in such notification.

(2) Where a notification has been issued under sub-section (1), it shall be lawful for the Director General or any other officer of the service authorised by the Government in this behalf to direct in writing the removal of objects or goods likely to cause a risk of fire, to a place of safety: and on failure of the owner or occupier to do so, the Director-General or such other officer may, after giving the owner or occupier a reasonable opportunity of making a representation, seize, detain or remove such objects or goods or order the closure of the premises.

#### **15. Purposes for which places may not be used without licence:-**

Notwithstanding anything contained in any other law for the time being in force, the Government may by notification declare that no place within any area, as may be specified shall be used for any one or more of the purposes which in their opinion constitute a fire risk except in accordance with the terms and conditions of a licence to be issued by an officer of the service duly authorised in this behalf by the Government (hereinafter referred to as the authorised officer) subject to the payment of such fee as may be prescribed.

**16. Application for grant of licence:-** The owner or occupier of any place using it for any one or more of the purposes mentioned in the notification issued under Section 15, shall, within thirty days from the date of the notification make an application together with the prescribed fee, to the authorised Officer having jurisdiction over the area, in which such place is situated for a licence for the use of such place for such purpose.

**17. Grant of licence:-** (1) The authorised officer, after due verification, shall within a period of sixty days from the date of application under Section 16, grant the licence with such conditions as he may think fit and necessary, or for reasons to be recorded in writing, reject the application for licence. If no order is passed under this sub-section within the time limit specified, the licence applied for shall be deemed to have been granted, subject to the application for licence being in conformity with the provisions of this Act.

(2) Against every order of the authorised officer refusing to grant a licence, an appeal shall lie to the Director-General within thirty days from the date of receipt of the order.



**18. Duration of licence:-** Every licence granted under Section 17 shall be valid for a period of three years, or for such lesser period as may be specified in the licence and may be renewed from time to time for a similar or lesser period as may be specified in the renewed licence and may be cancelled for reasons to be recorded in writing.

**19. Owner's or occupier's liability to provide for fire prevention and fire safety measures:-** (1) The owner or occupier or both, of a building or part thereof shall provide fire safety measures in it and maintain them in good repair and efficient condition at all times, in accordance with the building bye-laws :

Provided that, the owner, or occupier of the building or part thereof, the construction of which was completed on or before the date on which this Act comes into force or which was under construction on such date shall undertake and carry out such additional fire prevention and fire safety measures, required under the building bye-laws in force, as are specified in the notice served on him under Section 21.

(2) No person shall tamper with, alter, remove or cause any injury or damage to any fire prevention and fire safety equipment installed in any building or part thereof or instigate any other person to do so.

**20. Right of inspection:-** The authorised officer or any other member of the service empowered by him in this behalf, may enter any place, which, in his opinion, for reasons to be recorded, constitutes a fire risk, and after service or affixture of a notice in this behalf in the manner prescribed, make an inspection of such place between sun-rise and sun-set in the discharge of his duties under this Act:

Provided that such inspection may be made at any time if an industry is working or an entertainment is going on at such place or if the officer or member of the service considers it absolutely necessary, for reasons to be recorded in writing, to make an immediate inspection of such place.

**21. Notice regarding fire prevention and fire safety measures:-** The authorised officer or any other member of the service empowered by him in this behalf may, after completion of the inspection of the building or premises or part thereof, record his views on the deviations from or the contraventions of, the building bye-laws with regard to the fire prevention and fire safety measures or the inadequacy or non-compliance of such measures provided or to be provided therein with reference to the height of the building or premises or the nature of activities carried on in such building or premises or part thereof, and issue a notice to the

owner or occupier of such building or premises or part thereof directing him to undertake such measures within such time as may be specified in the notice.

**22. Steps to be taken in the event of non-compliance of notice:** The authorised officer or any other member of service empowered by him in this behalf may, in the event of non-compliance of any notice issued under Section 21, take such steps as may be necessary for the compliance of such notice.

## **CHAPTER -IV**

### **Expenditure of Maintenance of Service**

**23. Expenditure on service:-** (1) The expenditure in connection with the service shall be met out of the Consolidated Fund of the State.

(2) Notwithstanding anything in any other law for the time being in force, the Government may recover from any person or industry in any area such contribution towards the cost of the portion of the service maintained in that area as the Government may from time to time, direct.

**24. Fees:** Where members of the service are sent beyond the limits of the State of Telangana in order to extinguish a fire in the neighbourhood of such limits, the owner or occupier of the premises where the fire has occurred or spread shall be liable to pay such fee as may be prescribed in this behalf.

**25. Imposition and collection of fee:** (1) With effect from such date as the State Government may by notification in the Official Gazette appoint in this behalf, there shall be levied a fee for the purposes of this Act on all owners of high-rise buildings within the jurisdiction of the Director-General or the nominated authority to which this Act applies.

(2) The rate of such fee shall be not less than five rupees but not more than ten rupees per square meter of the built-up area of every high-rise building as shown in the approved building plan of such building, as the Director-General may impose and the manner of imposition, assessment and collection thereof shall be such as may be prescribed.

(3) The fee as hereinbefore provided shall be payable by the owner of every high-rise building along with the applications submitted to the Director-General for approval of the building plans under the building bye-laws:

Provided that, in case of every high-rise building the construction of which has been completed or commenced within a period of five years before the coming into force of this Act, such fee shall be payable within one month from the receipt of

notice of demand, in respect thereof by the owner and if the owner is not the occupier, by the occupier for the time being of the premises in respect of which such fee is due:

Provided further that, where the owner or occupier fails to pay such fee within the period as aforesaid, the same shall be recoverable as if it were arrear of land revenue.

## **CHAPTER -V**

### **Penalties**

**26. Penalty for violation of duty etc:-** Any member of the service who,-

- (a) is found guilty of any violation of duty or wilful breach of any provision of this Act or any rule or order made thereunder; or
- (b) is found guilty of cowardice; or
- (c) withdraws from the duties of his office without permission; or
- (d) being absent on leave, fails, without reasonable cause, to report himself for duty on the expiration of such leave; or
- (e) accepts any other employment or office in contravention of the provision of Section 37; or
- (f) intentionally or knowingly causes or attempts to cause disaffection towards the Government amongst the members of the service, or induces or attempts to induce any member of the service to withhold his services or commit a breach of discipline; shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to three months pay of such member, or with both.

**27. Penalty for failure to take precautions:-** Whoever fails, without reasonable cause, to comply with any of the requirements specified in a notification issued under sub-section (1) of Section 14 or of a direction issued under sub-

section (2) of that section shall be punishable with fine which may extend to five hundred rupees.

**28. Penalty for wilfully obstructing fire-fighting operations:-** Any person who wilfully and without any reasonable cause obstructs or interferes with any member of the service who is engaged in fire-fighting operations shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to five hundred rupees or with both.

**29. Penalty for false report:-** Any person who knowingly gives or causes to be given a false report of the outbreak of a fire to any person authorised to receive such report by means of a statement, message or otherwise, shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to five hundred rupees or with both.

**30. Penalty for failure to take out licence:-** (1) Whoever being bound to take out a licence under the provisions of this Act fails to obtain a licence or fails to comply with any of the conditions specified in the licence shall be served a show-cause notice requiring him to obtain a licence or comply with any of the conditions specified in the licence, as the case may be, within such period as may be prescribed.

(2) If he does not comply with the show-cause notice, shall be punished with imprisonment for a term which may extend to three months or with fine which may extend to five thousand rupees or with both.

**31. Penalties:-** Whoever wilfully contravenes any provisions of this Act or the rules made thereunder or fails to comply with any requisition lawfully made upon him under any provisions of this Act shall, without prejudice to any other action taken against him under Section 22 be punishable with imprisonment for a term which may extend to three months or with fine which may extend to twenty five thousand rupees or with both; and where the offence is a continuing one, with a further fine which may extend to three thousand rupees for every day during which such offence continues after the conviction for the first such offence:

Provided that, in the absence of special and adequate reasons to the contrary to be mentioned in the judgment of the Court, such punishment shall not be less than one month and such fine shall not be less than five thousand rupees or such daily fine shall not be less than one hundred rupees per day for a continuing offence.

**32. Offences by Companies:-** (1) Where an offence under this Act has been committed by a Company, every person who, at the time the offence was committed, was in charge of, and was responsible to, the company of the conduct of the

business of the company, as well as the company, shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly:

Provided that, nothing contained in this sub-section shall render any such person liable to any punishment, if he proves that the offence was committed without his knowledge or that he had exercised all due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where any offence under this Act has been committed by a Company and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of, any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

***Explanation:-*** For the purposes of this section,-

(a) "*Company*" means any body corporate and includes a firm or other association of individuals; and

(b) "*Director*" in relation to a firm, means a partner in the firm.

**33. Compounding or withdrawal of proceedings:** (1) The Director-General or any person authorised in this behalf by him by general or special order may either before or after the institution of the proceedings, and for reasons to be recorded in writing, compound any offence made punishable by or under this Act or the rules made thereunder or withdraw from the proceedings.

(2) When an offence has been compounded, the offender, if in custody, shall be discharged, and no further proceedings shall be taken against him in respect of the offence compounded.

## **CHAPTER VI**

### **General and Miscellaneous**

**34. Training Centres:-** The Government may establish and maintain one or more training centres in the State for providing courses of instruction in the prevention and extinguishment of fire and may close down or re-establish any such centre.

**35. Levy of training fee:-** The Government may prescribe such fee and such procedure as it may deem fit for providing a course of instruction in the prevention and extinguishment of fire.

**36. Levy of fire tax:-** (1) There may be levied a fire tax on lands and buildings which are situated in any area in which this Act is in force and on which property tax by whatever name called is levied by any local authority in the area.

(2) The fire tax shall be levied by notification in the Official Gazette at such rate as may be specified but not exceeding five per cent of the total amount of the property tax in the form of a surcharge.

**37. Bar of other Employment:-** (1) No member of the service shall engage himself in any employment or office other than his duties under this Act unless expressly permitted to do so by the Director-General.

(2) Every member of the service shall be considered to be always on duty and is bound at any time to attend at any place and to any duty relevant to the service within or outside the State.

**38. Transfer to other areas:-** The Director-General or any officer authorised by the Government in this behalf may on occasions of fire or other emergency in any neighbouring area in which this Act is not in force, order the despatch of the members of the service with necessary appliances and equipment to carry out fire-fighting operations in such area and thereupon, all the provisions of this Act and the rules made thereunder shall apply to such area, during the period of fire or during such period as the Director-General may specify.

**39. Employment on other duties:-** It shall be lawful for the Government or any officer authorised by them in this behalf to employ the service in any rescue, salvage or other work for which it is suitable by reason of its training, appliances and equipment.

**40. Power to obtain information:-** Any officer of the service not below the rank of an officer in-charge of a fire station may, for the purpose of discharging his duties under the Act, require the owner or occupier of any building or other property to supply information in his possession, with respect to the character of such building or other property, the available water supplies and the means of access thereto and other material particulars.

**41. Consumption of water:-** No charge shall be made by any local authority for water consumed in fire-fighting operations or exercises by the service or for installation and maintenance of hydrants, static water tanks or any other

arrangement of water supply for fire-fighting purposes within the jurisdiction of the said authority.

**42. No compensation for interruption of water supply:-** No authority in-charge of water supply in an area shall be liable to any claim for compensation for damage by reason of any interruption to supply of water occasioned only by compliance of such authority with the requirements specified in Sec. 10.

**43. Police Officers to aid:-** It shall be the duty of Police Officers of all ranks aid the members of the service in the execution of their duties under this Act.

**44. Cognizance of Offences:-** Save in the case of cognizable offences, no court shall take cognizance of an offence under this Act or the rules made thereunder except on the complaint of, or upon information received from the Director-General or any other officer nominated by him in this behalf.

**45. Protection of action taken in good faith:-** No suit, prosecution or other legal proceedings shall lie against any authority, officer or member of the service for anything which is in good faith done or intended to be done in pursuance of this Act or any rule or order made there under.

**46. Restrictions respecting right to form association, freedom of speech, etc.:-**

(1) No member of fire service shall, without the express sanction of the Government or of the prescribed authority,-

(a) be a member of, or be associated in any way with, any trade union, labour union, political association or with any class of trade unions, labour unions or political associations; or

(b) be a member of, or be associated in any way with, any other society, institution, association or organisation that is not recognised as part of the fire service of which he is a member or is not of a purely social, recreational or religious nature; or

(c) communicate with the press or publish or, cause to be published any letter or other document except where such communication or publication is in the bona fide discharge of his duties or is of a purely literary, or artistic character or is of a prescribed nature.

**Explanation:-** If any question arises as to whether any society, institution, association or organisation is of a purely social, recreational or religious nature

under clause (b) of this sub-section, the decision of the Government thereon shall be final.

(2) No member of fire service shall participate in, or address, any meeting or take part in any demonstration organised by anybody of persons for any political purposes or for such other purposes as may be prescribed.

(3) Any person who contravenes the provisions of sub-section (1) or sub-section (2) shall without prejudice to any other action that may be taken against him, be punishable with imprisonment for a term which may extend to two years, or with fine which may extend to two hundred rupees or with both.

**47. Power to make rules:-** (1) The Government may, by notification, make rules for carrying out all or any of the purposes of this Act.

(2) In particular and without prejudice to the generality of the foregoing power, such rules may provide for,-

- (a) the number and grades of officers of the service;
- (b) the manner of appointment of members of the service;
- (c) the form of the certificate to be issued to the members of the service;
- (d) the conditions of service of the members of the service;
- (e) the circumstances in which and the conditions (including the levy of fee) subject to which the members of the service may be despatched to carry on fire-fighting operations in the neighbouring areas;
- (f) the conditions subject to which members of the service may be employed in rescue, salvage or other work;
- (g) the manner of service of notice under this;
- (h) the payment of rewards to persons, not being members of the service, for any substantial assistance rendered by them for fire-fighting purposes;
- (i) the compensation payable to members of the service in case of accidents or to their dependants in case of death while engaged on duty;
- (j) employment of members of the service or use of any equipment outside the area or on special service and the fee payable therefor; and



(k) any other matter which is required to be or may be prescribed.

(3) Every rule made under this Act shall, immediately after it is made, be laid before the Legislative Assembly of the State if it is in session, and if it is not in session, in the session immediately following for a total period of fourteen days which may be comprised in one session or in two successive sessions and if before the expiration of the session in which it is so laid or the session immediately following the Legislative Assembly agrees in making any modification in the rule or in the annulment of the rule, the rule shall from the date on which the modification or annulment is notified have effect only in such modified form or shall stand annulled, as the case may be, so however that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

## **THE TELANGANA FIRE AND EMERGENCY OPERATIONS AND LEVY OF FEE RULES, 2006<sup>1</sup>**

**[G.O.Ms.No.306, Home (Prisons -A) dated 07.12.2006.]**

In exercise of the powers conferred by sub-section (1) of Section 47 of the Telangana Fire Service Act, 1999 (Andhra Pradesh Act No. 15 of 1999), the Government of Telangana hereby makes the following rules in supersession of the rules issued in G.O.Ms. No. 14, Home (Prisons -A) Department, dated the 12th January, 2004.

### **Rules**

#### **CHAPTER-I**

**1. Short title and extent:-** (1) These rules shall be called the Telangana Fire and Emergency Operations and Levy of Fee Rules, 2006.

(2) These rules shall extend to the whole of the State of Telangana.

**2. Definitions:-** In these rules, unless there is anything repugnant to the subject or context -

(a) 'Act' means the Telangana Fire Service Act, 1999 (Andhra Pradesh Act 15 of 1999).

(b) '*Accident*' means Fire Accident, Road/ Rail accident or emergency call due to collapse of a building, earthquake or any other such emergency call;

(c) '*Annexure*' means an Annexure annexed to these rules;

(d) '*Authorized Officer*' means any officer not below the rank of Station Fire Officer as specified by the Director General of Fire Services;

(e) '*Duty*' means the duties prescribed for the members of service in these rules;

(f) '*Form*' means the Form annexed to these rules;

(g) '*Jurisdiction*' means the territorial jurisdiction of the Fire Station, Assistant Divisional Fire Officer or Divisional Fire Officer or Regional Fire Officer or Additional Director of Fire Services, as may be notified by the Government from time to time.

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1. Pub. in the A.P. Gaz., RS to Pt. I, Ext., No. 74, dt. 8.12.2006.

(h) '*Licence*' means, a licence issued under the provisions of the Act.

(i) '*Officer-in-charge of the fire station*' means a member of the Telangana Fire Service and not below the rank of Station Fire Officer and also shall include the Leading Fireman in cases where the Station Fire Officer is absent;

(j) '*Order*' means the Government Order or orders specified in the Andhra Pradesh Fire Service Manual and the General or Standing Orders issued by the Director General of Fire Services;

(k) '*Precautions*' means Fire precautions as may be specified against fire risk notified by the Government from time to time under Section 14 of the Act or any other provisions of the Act.

(l) '*Special Services*' means rescue calls arising out of other accidents and such other services as are specified under the Andhra Pradesh Fire Service Manual;

(m) '*Standard*' means the Standard prescribed or recommended by the Bureau of Indian Standards, Government of India, New Delhi and National Building Code of India, 1997.

(n) "State" means the State of Telangana.

## CHAPTER II

### (Personnel and Functioning of Service)

**3. Appointment of members of service:-** The members of Fire Service shall be those appointed in accordance with the special rules framed by the Government and as amended from time to time. On appointment every member of the service shall be given a Certificate of Appointment in Form No. 1 annexed to these rules. Loss or damage of which shall render him liable for severe disciplinary action.

**4. Attending of fire calls:-** While at Headquarters or during inspection or visits to other fire stations, the Additional Director of Fire Services, Regional Fire Officers, Divisional Fire Officers and the Assistant Divisional Fire Officers shall attend such fire calls which are serious or which in their discretion require their presence for technical guidance.

**5. Composition of a Fire Station:-** Every fire station shall have a minimum component of One Station Fire Officer, Two Leading Firemen, Three Driver Operators and Ten Firemen and be provided with;

(1) fire vehicles, appliances and equipment as laid down in Annexure-XX of Andhra Pradesh Fire Service Manual.

(2) The vehicles, appliances and equipment shall be replaced automatically on completion of its life period.

**6. Accommodation for Fire Station Staff :-**(1) Every fire station shall be provided with land measuring two acres and with a building and accommodation for safe custody of fire vehicles, appliances and equipment as well as for accommodation for fire staff.

(2) The members of service are eligible for rent-free quarters. Where rent-free quarters have not been provided by the government, the members of service shall be eligible for additional house rent allowance at the rates prescribed by the Government from time to time.

(3) The members of service shall be entitled to free supply of uniform on such scale as may be prescribed by the Government from time to time.

**7. Drawl of water for firefighting operations:-** The Station Fire Officer shall have the authority to draw water from a water source specifically designated by the Government or Director General of Fire Services for drawing water for firefighting

purposes from any other water sources in his Jurisdiction whether public or private.

**8. Rewards for assisting in firefighting and rescue operations:-** On receipt of specific recommendations from subordinate officers to be made out on plain paper, for giving rewards in firefighting and rescue operations to persons who give timely information regarding occurrence of fires and to those who effectively assist fire services on occasions of fire. The Director General of Fire Services shall examine the recommendation and issue rewards not exceeding rupees two thousand on any specific occasion.

**9. Manner of responding to fire calls:-** On receipt of any information or alarm of fire, it shall be the duty of every fire officer who is expected to respond to the said information/alarm in the manner as prescribed in Chapter XXVIII of Andhra Pradesh Fire Service Manual.

**10. Manner of responding fire calls beyond local jurisdiction:-** (1) The Officer-in-charge of fire station shall have the powers of sending members of service with vehicle, appliances and equipment beyond the limits of any area in which this Act is in force for the purposes of firefighting falling in the immediate neighbourhood of his fire station and on such occasion shall within the shortest possible time inform his immediate superior of his action.

(2) Whenever so ordered, it shall be the duty of members of service to assist in any rescue, salvage or similar work as ordered by the officer-in-charge of fire station or any authority superior to him.

**11. The Director General to issue Orders and guidelines:-** The Director General of Fire Services shall issue such orders and lay down guidelines as he may feel appropriate and necessary for the maintenance of the service in a due state of efficiency. Copies of such orders whenever issued shall be forwarded to the Government.

**12. Manner of disposal of unlawful assembly:-** While acting under the provisions of Section 10 of the Act, the officer-in-charge of the fire station may cause disposal of an unlawful assembly in the manner prescribed in Section 129 of Criminal Procedure Code, 1973.

**13. Reporting of damage caused during firefighting operations:-** The officer-in-charge of fire station shall report any damage done to any premises or property on the occasion of fire by members of service in the due discharge of the duties in Form No. 2 attached to these rules in triplicate to his immediate superiors and Director General of Fire Services within 24 hours of such incident.

**14. Powers of the Director General to enter into arrangements for assistance:-** The Director General shall inform the Government the details of arrangements made with any person from whom he has obtained assistance in accordance with Section 12 of the Act.

**15. Issue of No Objection Certificate:—**

(1) Any person proposing to construct a high-rise building of more than 15 mtrs. height for commercial/business purpose, 18 meters and above height for residential purpose, and buildings of public congregation like schools, cinema halls, function halls, religious places, which are more than 500 sq. meters in plot area or 6 meters and above in height shall apply to the Director General or any member of the service duly authorized by him in this behalf, for a No Objection Certificate as per the following procedure:

(a) The applicant may obtain the prescribed application form (**Form No. 16**), from e-Seva or download from Telangana Fire Service Web Site "www.fire.telangana.gov.in" or from any District Fire Office or Directorate of Fire Services;

(b) The application form shall be duly filled in, after carefully reading the instructions therein and should be signed by authorized technical persons, also Seven sets of drawings i.e., site plan, cellar plan, ground floor plan, typical floor plan, sectional elevation and terrace plans duly marking fire fighting systems in Red complying with requirements mentioned in the application form shall be made;

(c) A, non refundable Fire precaution fee @ Rs. 10/- per sq. meter of total built up area in all floors including Basements and stilt floor in the form of Challan under the Head of Account "0070- 109-SH (02) Fees of Fires-001 other receipts";

(d) Deleted<sup>1</sup>

(e) The e-Seva center operator, will enter the particulars given by the applicant in the application form in their computer Programmed to make a preliminary check, to verify whether required particulars have been, furnished properly, and if so, the application shall be processed and forwarded, along with the

documents to Fire Services for necessary scrutiny and action. However if the particulars are not properly furnished, the application will be returned to the applicant at e-Seva center with computer generated details of deficiencies for rectification and resubmission.

(f) Fire Services, will review and scrutinize the documents, call for any missing or additional information that may be required from the applicant, inspect the site and if, the projected compliance with fire safety rules appear satisfactory, within 60 days approximately communicate the "Provisional No-Objection Certificate" in **Form No. 18** with conditions as it may deem fit, to Municipal authority with copy to the applicant, and others.

However, if not satisfied with the projected compliance with fire safety rules, the party shall be expeditiously advised along with clear reasons for the rejection. The applicant may, appropriately, rectify the deficiencies pointed out and reapply for the "Provisional N.O.C. at e-Seva center".

(2) The Director General or any member of the service duly authorized by him in this behalf may himself take cognizance of any high-rise building being constructed without "Provisional No-Objection Certificate" from Fire Services, and appropriately address the Municipal Authority and the party for necessary action as per rules, to ensure compliance with fire safety requirements.

**Explanation:—** In case any person proposes to increase the number of floors on any Building already constructed in such a manner that it shall qualify for being termed as a high-rise building shall before construction, apply to the Director General or any member of service duly authorized by him in this behalf for "Provisional No-Objection Certificate" as per procedure stipulated vide, sub-rule 1 above.

(3)(a) The Provisional No Objection Certificate shall be issued giving any additional requirements in the interest of safety. These would be in addition to National Building Code of India and applicable building rules, construction safety included.

(b) The "Provisional, as well as, Final No-Objection Certificate" shall be valid only for the occupancy class, the occupant load and the building particulars indicated in the application. Fresh No Objection Certificate will be required for change in occupancy.

(4) During the process of construction, the Director General shall depute a member of the service to conduct such inspection of the construction and note the deviations from Provisional No-Objection Certificate or National Building Code or any other rules for the time being in force that may be observed and instruct for necessary corrections, without relaxing any rule. Such deviations shall be brought to the notice of the party, acknowledgement obtained and copy of same sent to the Director General of Fire Service. The responsibility of full compliance with the rules remains with the owners/technical persons as stipulated in National Building Code on Building rules or any other rules for the time being in force.

(5) On completion of the construction of the high-rise building, the applicant shall apply for a "Final No Objection certificate" as per following procedure:

(a) Obtain prescribed application form (**Form No. 19**) from e-Seva or down load from TSFS web site [www.fire.telangana.gov.in](http://www.fire.telangana.gov.in) or from any District Fire Officer or Directorate of Fire Services.

(b) Provide updated information in the above form, which shall truly reflect the as-installed and as-built status at site and shall be signed by authorized technical persons.

(c) Make 4 copies of Provisional No-Objection Certificate drawings, clearly showing, the as-Built and corrections, if any. These must be certified by competent architect and engineer.

(d) Certified electrical drawings, specifications of fire safety related equipment with details, as required in the application form, to be prepared.

(e) Present the above documents (a to d) at e-Seva center.

(f) The e-Seva center operator, will enter the particulars given by the applicant in the application form in their computer programmed to make a preliminary check, to verify whether required particulars have been, furnished properly, and if so, the application, shall be processed and forwarded, along with the documents, to Fire Services for necessary scrutiny and action. However if the particulars are not properly furnished, the application will be returned to the applicant at e-Seva center with computer generated details of deficiencies, for rectification and resubmission.

(g) (i) Fire Services, will review and scrutinize the documents, call for any missing or additional information that may be required from the applicant, inspect the site to verify the correctness of information provided, witness functional test and if, compliance with all fire safety rules are found to be satisfactory, within 60 days, approximately communicate the "Final No-Objection Certificate" in **Form No. 20** with conditions as it may deem fit, to Municipal authority, with copy to the applicant, and others.

**(Note:—** The applicant/owner should ensure that technical persons have themselves conducted all tests and functional checks on all fire-safety related equipment, before the site inspection by Fire Services, so as to expedite, approvals.)

(ii) However, if not satisfied with the projected compliance with fire safety rules, the applicant shall be expeditiously advised along with clear reasons for the rejection. The applicant may appropriately rectify the deficiencies pointed out and re-apply at e-Seva center for the "Final No-Objection Certificate".



(iii) The occupancy class and occupant load shall be mentioned in the final No Objection Certificate and communicated to the Municipal authority, the applicant/owner and others.

(6) The Provisional No Objection Certificate shall not be issued by the Director General, unless the person has deposited the fire precaution fund chargeable per square metre as per rates prescribed by the Government from time to time.

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1. Deleted by G.O.MS.No. 76, Home (Legal) Department, Dated: 17-11-2015. Prior to its deletion it read as below "The application form along with drawings, fire precaution fee, Estimate towards the provision of required fire safety systems, 15% of the estimated cost of the fire safety installation and equipment in the form of Bank Guarantee drawn on any Nationalised Bank for a period of 5 years Guaranteeing provision and satisfactory maintenance of mandatory fire precaution and fire protection measures and an undertaking on Rs. 100/- stamp paper in (Form No. 17) shall be presented at e-Seva center. The Bank Guarantee can be invoked at any time by the Director General of Fire Services in the event of non-provision and non-maintenance of mandatory fire precautionary and fire protection measures."

### **CHAPTER III**

#### **Particular Duties**

**16 (1) Station and other operational routine:-** The Members of the Fire Service shall act in accordance with the procedure and attendance at Fire Station as provided under Chapter XXIX of Andhra Pradesh Fire Service Manual; and

**(2) Fire prevention and fire precautions:-** The Members of the Fire Service not below the rank of Station Fire Officer and officer- in-charge of the Fire Station and the Leading Firemen, in cases where the Station Fire Officer is absent shall act in accordance with Chapter XXVII of the Andhra Pradesh Fire Service Manual.

### **CHAPTER IV**

**17. Preventive measures:-** The Members of the Fire Service authorized under Rule 3 shall report the negligence, carelessness, willful commissions or omissions

of the holders of the licence mentioned under Rule 24 and Sections 13, 14, 15, 16, 17 and 18 of the Act, to the Director General of Fire Service through proper channel. On approval of the Director General of Fire Services and after giving the owner or occupier a reasonable opportunity not exceeding thirty days of making representation, shall take action to seize, detain or remove such objectionable objects or goods under Section 14 of the Act or order the closure of the premises in Form No. 3 after conducting Panchanama in Form No. 4 annexed to these Rules. This shall be without prejudice to any prosecution that may be launched under Sections 22 and 31 of the Act.

**18. Application for grant of licence:-** (1) The owner or occupier of any place using it for any one or more of the purposes mentioned in the notification issued under Section 15 in Annexure appended to these rules, shall within 30 days from the date of notification shall submit an Application in Form No. 5 in duplicate along with plans and fees to the Authorized Officer either by delivery in person or by Registered post for the grant of licence. The prescribed fees by a challan has to be paid before issue of licence.

(2) No place or site within any area which constitutes a fire risk shall be used unless the occupier or owner of the premises obtains a licence issued by the Authorized Officer after the payment of prescribed fee.

(3) The occupier or owner of the premises shall pay a fee as specified in the schedule under this sub-rule for scrutiny of plans by a challan (Treasury Receipt) under the Head of Account 0070 - Other Administrative Services, 060 - Other Services, 109 - Fire Protection and Control and 081 - Other Receipts.

**19. Grant of Licence:-** (1) A licence may be granted by the Authorized Officer in Form No. 6 with conditions as he may direct on an application made to him in prescribed form after inspection either by himself or by his subordinate and on payment of prescribed fee within a period of sixty days from the date of receipt of an application provided that where the Authorized Officer refuses to grant a licence, he shall record the reasons for such refusal and communicate to the occupier or owner of the premises within sixty days from the date of receipt of the application for the licence.

(2) The Authorized Officer shall approve the plan and send to the applicant with licence. Every licence granted under this Rule shall be valid for a period of three years or for such lesser period as may be specified in the licence.

(3) If the Authorized Officer is of the opinion that the plans submitted along with the Application are not in accordance with the requirements of the Act, the Authorized Officer may require the applicant to furnish, within thirty days of the date of receipt of application, more detailed particulars and plans which may

include particulars such as layout of site, fire safety arrangements, Means of Escape, i.e.. Exits, Gangways, Corridor, etc., or any other matter that he may consider necessary in the interest of fire safety of the premises.

(4) The Authorized Officer may, after giving the applicant a reasonable opportunity of being heard, by speaking order, refuse the grant of licence. He shall record the reasons for such refusal and communicate to the occupier within sixty days from the date of receipt of the application for the licence.

(5) The Applicant may submit an Appeal to the Director General of Fire Services against the orders of refusal to grant the licence by an Authorized Officer within thirty days from the date of receipt of the order in Form No. 7.

(6) If no order is communicated to the Applicant, within sixty days from the date on which the application has been delivered in person or sent by Registered Post, the licence applied for shall be deemed to have been granted subject to the application for licence in being conformity with the provisions of the Act and thereupon the licence shall be issued forthwith.

(7) Every licence granted shall be valid for the time specified till it has been duly cancelled.

(8) A licence granted shall be caused to be produced on demand by the officials not below the rank of Station Fire Officer of Fire Service Department.

**20. Amendment of Licence:-** (1) A licence granted may be amended by the Authorized Officer. A licensee shall get his licence amended when there is a change in the name of the premises or ownership or; in the limits specified in the licence in regard to the nature and quantity of hazardous materials to be handled.

(2) The occupier or the owner of premises shall within thirty days of the occurrence of any change, send to the Authorized Officer an application for the amendment of the original licence stating the nature of the amendment and the reasons therefor together with the fee prescribed.

(3) The fee for the amendment of a licence shall be the amount, if any by which the fee that would have been payable if the licence had originally been issued in the amended form exceeds the licence fee payable for the relevant calendar year but for the amendment along with an amendment fee of Rs. 200/- i.e. normal licence fee plus Rs. 200/-.

**21. Renewal of Licence:-**(1) A licence may be renewed by the Authorized Officer.

(2) The occupier or owner of the premises shall submit the licence with an application in Form No. 8 to the Authorized Officer either by delivering in person or by Registered Post for the renewal of licence not less than two months before the date on which the licence expires.

Provided that the application for renewal is not received within the time specified, the licence shall be renewed only on payment of a fee 25% in excess of the fee ordinarily payable for the licence.

(3) The same fee shall be charged for the renewal of a licence for one calendar year as for the grant of licence thereof.

Provided that where the renewal of licence is refused, the authorized officer shall record reasons therefore and communicate to the occupier or owner within thirty days from the date of receipt of the application for renewal of licence.

(4) The applicant may submit an Appeal to the Director General of Fire Services against the refusal orders of the Authorized Officer to renew the licence within 30 days from the date of receipt of order in Form No. 7.

**22. Procedure on death or disability of licensee:-** If a Licensee dies or becomes insolvent, the persons carrying on the business of such Licensee shall submit an application for amendment within thirty days for amendment in his own name for the un-expired portion of the original licence without any additional fee.

**23. Loss of licence:-** Where a licence granted or renewed under these rules is lost or accidentally destroyed, a duplicate may be granted by the authorized officer on submission of application on plain paper with a payment of fee of Rs. 100/-.

**24. Payment of fee:-** (1) Every Licensee shall before the commencement of any calendar year, pay the annual licence fee of such amount as is prescribed in Rule 28.

(2) If the prescribed annual licence fee is not fully paid within the prescribed period in this Rule, simple interest at two per cent per month or part thereof shall be payable.

Provided that the Director General of Fire Services may, if satisfied that there is sufficient reason for the non-payment of the annual licence fee within the time prescribed in this Rule, by order in writing, waive the interest specified.

(3) In case of applications for scrutiny of plans where any information is sought or revised plans are called for and if such information/revised plans are not furnished by the occupier or owner within a period of sixty days from the date of seeking such

information or calling for revised plans, the correspondence shall be treated as closed and the occupier or owner if so desires may submit fresh application along with the prescribed fee.

**25. Right of inspection:-** (1) The authorized officer or any other member of the service not below the rank of Station Fire Officer (hereinafter called Inspecting Officer) may, after giving three hours notice in Form No. 9 to the occupier or if there be no occupier, to the owner of any building or premises or any place which in his opinion for reasons to be recorded, constitutes a fire risk, enter and inspect the site, building or premises at any time between sun-rise and sun-set for ascertaining the adequacy or contravention of Fire Prevention and safety measures provided that such inspection may be made at any other time if an industry is working or an entertainment is going on at such place or the inspecting officer considers it absolutely necessary for reasons to be recorded in writing, to make an immediate inspection of such place in order to ensure safety of life and property.

(2) The inspecting officer shall be provided with all possible assistance by the owner or occupier as the case may be of the building or premises for carrying out the inspection.

(3) When any building or premises used as a human dwelling is entered, due regard shall be paid to the social and religious sentiments of the occupiers and before any apartment in the actual occupancy of any women, who according to the custom does not appear in public, is entered, notice shall be given to her that she is at liberty to withdraw and every reasonable opportunity shall be given to her for withdrawal.

(4) Detailed information on existing fire safety measures, i.e., Self-appraisal check list to verify their adequacy as per National Building Code or any other rules for the time being in force and to facilitate inspection, shall be provided by the owner or occupier of a building in 2 to 4 weeks as may be stipulated, by duly filling in the format provided by the inspecting officer.

**26. Inspection Report and issue of notice:-** (1) The Inspecting Officer shall, after the completion of inspection of building or premises record his views on the deviation from or the contravention of the building byelaws with regard to the fire prevention and fire safety measures or the inadequacy or non-compliance of such measures provided or to be provided therein with reference to the height of the building or premises or the nature of activities carried on in such building or premises or part thereof in the Form No. 10 or 11 (Inspection Report).

(2) The Inspecting Officer shall issue a Notice in Form No. 12 to the owner or occupier of such building or premises directing him to undertake such measures as may be specified in the Notice within 30 days.

(3) The Inspecting Officer in case of other than Authorized Officer shall also submit a report of inspection made by him and send a copy of notice to the Authorized Officer.

**27. Steps to be taken in the event of non-compliance of notice:-**The Authorized Officer or any other member of service empowered in this behalf, in the event of non-compliance of any notice issued under Rule 26 may take such steps as may be necessary for the compliance of such notice.

**28. Fees:-** (1) The standby and pumping charges shall be collected from the owner or occupier of the premises where the fire has occurred or spread where the members of the service are sent beyond the limits of the State of Telangana.

(2) The fee at the rate of ten rupees per square meter of the built-up area shall be payable by the owner of every high-rise building along with the applications submitted to the Director General for approval of building plans.

(3) The fee prescribed for grant of licence/renewal of licence to the premises/building used for any one or more of the purposes which constitute fire risk as per Sections 15, 16, 17 and 18 of the Act shall be rupees five hundred, rupees one thousand, rupees two thousand five hundred and rupees five thousand per year as mentioned in **Appendix** as below:

Sl.No.	Category of Building/Material/Trade	Fee prescribed per year
1.	Category-I from Sl.No. 1 to 613 of Appendix	Rs. 500/-
2.	Category-II from Sl.No. 1 to 280 of Appendix	Rs. 1000/-
3.	Category-III from Sl.No. 1 to 12 of Appendix	Rs. 2500/-
4.	Category-IV from Sl.No. 1 to 8 of Appendix	Rs. 5000/-

**29 Penalties:-**(1) Any member of service who violates his legitimate duties shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend three months' pay of such member or with both by initiating prosecution by the appointing authority concerned for the following reasons.

(a) found guilty of any violation of duty or wilful breach of any provision of the Act, or any rules or orders made there under; or

(b) found guilty of cowardice; or

- (c) withdraws from the duties of his office without permission; or
- (d) being absent on leave, fails without reasonable cause, to report himself for duty on expiration of such leave; or
- (e) accepts any other employment or office in contravention of the provisions of Section 37 of the Act; or
- (f) intentionally or knowingly causes or attempts to cause disaffection towards the Government amongst the members of the service; or induces or attempts to induce any member of the service to withhold his services or commit a breach of discipline.

(2) Penalty for failure to take precautions:

The authorized officer may impose fine not exceeding Rs. 500/- (Rupees Five hundred only) on the occupier or owner of the premises who fails to comply with any of the requirements specified in the notification issued under sub-sections (1) and (2) of Section 14 of the Act.

(3) Penalty for wilfully obstructing firefighting operations:

The authorized officer not below the rank of Assistant Divisional Fire Officer shall initiate prosecution against any person who wilfully and without any reasonable cause obstructs or interferes with any member of the service who is engaged in firefighting operations and shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to five hundred rupees or with both.

(4) Penalty for false report:

The Authorized Officer not below the rank of Assistant Divisional Fire Officer shall initiate prosecution against any person who knowingly gives or causes to be given a false report of the outbreak of a fire to any person authorized to receive such report by means of a statement, message or otherwise and shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to five hundred rupees or with both.

(5) Penalty for failure to take out licence:

(a) The Authorized Officer shall serve a notice in Form No. 13 on the occupier or owner of the premises who is being bound to take out a licence under the provisions of this Act, fails to obtain a licence or fails to comply with any of the conditions specified in the licence, requiring him to obtain a licence or comply with any of the

conditions specified in the licence as the case may be within 15 days from the date of serving notice.

(b) If the owner or occupier of the premises/building does not comply with the notice, the authorized officer not below the rank of Assistant Divisional Fire Officer shall serve a show-cause notice in Form No. 14 and if the owner or occupier further failed to comply with the show-cause notice within 30 days shall initiate prosecution and shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to five thousand rupees or with both.

(6) Penalty for wilful violation:

The authorized officer not below the rank of Assistant Divisional Fire Officer shall initiate prosecution against the owner or occupier of the premises/building who willfully contravenes any provisions of this Act or the rules made there under or fails to comply with any requisition lawfully made upon him under any provisions of the Act shall, without prejudice to any other action taken against him under Section 22 of the Act and shall be punishable with imprisonment for a term which may extend to three months or with fine which may extend to Rs. 25,000/- (Rupees Twenty five thousand only) or with both: and where the offence is a continuing one, with a further fine which may extend to Rs. 3000/- (Rupees Three thousand only) for every day during which such offence continues after the conviction for the first such offence.

Provided further that in the absence of special and adequate reasons to the contrary to be mentioned in the judgment of the court, such punishment shall not be less than Rs. 5000/- (Rupees Five thousand only) or such daily fine shall not be less than Rs. 100/- (Rupees One hundred only) per day for a continuing one.

(7) Procedure to deal with offences by companies:

The Authorized Officer not below the rank of Assistant Divisional Fire Officer shall initiate prosecution or impose fine against the company (i.e., Any body corporate and includes a firm or other association of individuals) committed offence under this Act or every person who at the time the offence was committed, was in charge of and was responsible to the company of the conduct of the business of the company as well as the company shall be guilty of the offence and shall be liable to be proceeded against and punished accordingly. Where it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of any director or partner of the firm, manager, secretary or other officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.



**30. Compounding or withdrawal of proceedings:-** The Director General or any officer authorized by him in this behalf, by general or special order may before or after the institution of the proceedings, and for reasons to be recorded in writing, compound any offence made punishable by or under this Act or the rules made thereunder or withdraw from the proceedings. The offender if in custody shall be discharged when an offence has been compounded and no further proceedings shall be taken against him in respect of the offence compounded.

**31. Prosecution procedure:-** Officers not below the rank of Assistant Divisional Fire Officer upon the records made out by the Station Fire Officer and on obtaining sanction to prosecute from the Director General of Fire Services shall lodge a complaint before the Court of Competent Jurisdiction against the Offenders under Sections 22, 27, 28, 29, 30, 31 and 32 of the Act.

## CHAPTER V

**32. Repairs and replacement of appliances and stores:-**The Director General of Fire Services shall exercise powers in the matter of repairs and replacement of appliances, procurement of stores and maintenance of the repair squad and workshop as per procedure contemplated in Chapter XXV of the Andhra Pradesh Fire Service Manual.

## CHAPTER VI

**33. Training:-** The Director General of Fire Services shall organize various training courses for different levels as envisaged in Annexures II and III of the Andhra Pradesh Fire Service Manual. He shall take the assistance of the Additional Director of Fire Services at Headquarters and the Divisional Fire Officer, State Training School and the Director, National Fire Service College, Nagpur. He shall also coordinate with the Government, the Administrative Department for Fire Service in the Government and organize courses on Administration and Management Training, Seminars and Conferences. He shall also coordinate with the Fire Advisor, Ministry of Home Affairs and Director, Indian Standards Institutions and the Director, Supplies and Disposals, Government of India and organize courses on quality control and purchase procedure. He shall also coordinate with the Director, Central Building Research Institute, Rurkee and Fire Advisor, Ministry of Defence and Advisor, Communications, Government of India and organize courses on Research and Development of up to date technology in the department for the betterment of service and to satisfy the safety needs of the public from the fire hazards.

## CHAPTER VII

**34. Buildings:-** The Director General of Fire Services shall exercise his powers in the matter of construction of new fire stations providing permanent buildings for the new and old fire stations, construction of quarters for the staff and construction of static water tanks, following the procedures contemplated under Chapter XX of the Andhra Pradesh Fire Service Manual as amended from time to time. He shall also utilize the services of the Telangana Water and Drainage Board, the Corporations and Municipalities, Revenue Department, major Panchayats and Panchayat Unions for providing Hydrant system to the required areas in the State and ensure fire protection system to the entire State of Telangana.

## CHAPTER VIII

**35. General:-** (a) No suit, prosecution or other legal proceeding shall lie against any person for anything which is in good faith done or intended to be done under these Rules.

(b) The Training fee will be charged from the trainees for others for providing a course of instruction in the prevention and extinguishments of fire as prescribed by the Government from time to time.

(c) The fire tax shall be levied on lands and buildings on which property tax is levied at the rate of one per cent of the total amount of the property tax in the form of a surcharge. The same shall be recoverable as if it were arrear of land revenue.

(d) The membership certificate shall be issued to various ranks of the department in the format prescribed in Form No. 1 appended to these Rules;

(e) The members of the Service shall be engaged in firefighting, rescue and relief operations on a safeguard to their safety being an award of money compensation as per the Workmen's Compensation Act, 1923 (Central Act VIII of 1923) and a Group Insurance Scheme. Further, the family members who are suitable shall be appointed to suitable ranks in the force in the event of their death in action or on duty. Further, they shall be entitled to all the benefits applicable to the Government Servants who die in harness and all other legitimate compensation announced by the Government from time to time. They shall also be entitled to receive any special awards granted by the Government or private person, company, Corporation, Boards and others;

(f) The member of the service up to the rank of Assistant Divisional Fire Officer shall be entitled for all the "Rewards" contemplated under Chapter IV of the Andhra Pradesh Fire Service Manual;

(g) The award amount of compensation for the member who is injured during action or while on duty or his death on the event shall be to the extent decided by the Tribunal for Workmen's Compensation or by any other Court competent to pass such an order in addition to all other benefits entitled to by the member while dying in harness;

(h) The job such as Private Stand by, pumping and others undertaken utilizing the men and machine power of the department shall be governed by the orders in the Andhra Pradesh Fire Service Manual. The Government, by any special order, may treat such paid jobs as free at their discretion; and

(i) The members of the Service holding various ranks shall be equivalent in ranks of various other paramilitary forces in the country by a special order and they shall enjoy the status and protocol on their day to day official affairs and on National occasions. Their dress regulation shall be regulated on these lines from time to time by the Government.

## **CHAPTER- IX**

**36. Compensation:-** (1) The Director General of Fire Services may grant compensation to persons, who, while rendering effective service to the Fire Service in the discharge of their duties, met with accident to the extent fixed by the Government from time to time for injury and compensation to their dependants in the event of their death.

(2) The Director General of Fire Services may grant compensation to be paid to the property to the extent of the damage caused by the members of service during the conduct of firefighting and rescue operations after receipt of report in Form No. 2 and on the basis of assessment report of Roads and Building authorities.

## **CHAPTER X**

**37. Auxiliary Fire Service:-** (1) The Director General of Fire Services may organize the Auxiliary Service on the pattern developed by the Fire Advisor, Ministry of Home Affairs, Government of India and the expenditure thereof shall be borne by the Government from the State Contingent Fund. The Director General of Fire Services shall be the recruiting authority for the members of Auxiliary Service.

(2) A Member of the auxiliary fire service on appointment, shall receive a certificate of appointment for a specified period of time as per Form No. 15 attached to these rules, loss or damage of which shall render him liable for severe disciplinary action.

### **Annexure**

*(See Under Rule 18)*

#### **Categorization of Fire hazardous Buildings/Materials/Trades under the provisions of Telangana Fire Service Act, 1999 and prescribed fee for issuing licences**

#### **I) The Category of Buildings/Materials/Trades coming under licence fee of Rs. 500/-**

<b>Sl.No.</b>	<b>Description of Hazard</b>
<b>(1)</b>	<b>(2)</b>

1. Theatres and Cinemas Non-AC irrespective of seating capacity including touring talkies.
2. Other Halls with a closely seated audience (Stage shows and dramas)
3. Restaurants/Hotels and Dhabas with seating capacity of 30 Nos. to 100 Nos.
4. Dance Halls
5. Exhibitions and Assemblies like Industrial, Entertainment, Political, Religious, Cultural, Professional Conferences/Meetings, Major cultural shows and sale exhibitions.
6. Function Halls, Circuses, Large Tent House.
7. Non-Residential Schools and Colleges upto 500 inmates but not below 100 inmates.
8. Non-Residential places for using/storing more than 05 Nos. LPG Cylinders.
9. Transport Godowns having the floor area upto 2000 Sft.
10. Timber depots, Coal and Oil depots
11. Gas Cylinders (Liquified, dissolved and cryogenic) storage
12. Wholesale shops
13. Commercial showrooms — Temporary and Permanent
14. Automobiles Service Centres
15. Petrol—Diesel outlets having dispensing pumps of 3 Nos. and below
16. Bulk Kerosene storages
17. Software centers having minimum 05 Nos. to 20 Nos. computers
18. Bakeries and Eating houses including Ice cream parlors. Fast food centers etc.
19. Ice Factories
20. Fire crackers sales outlets with temporary licence for two weeks
21. Carpentry and cabinet making
22. Tyre retrading centers

23. Leather processing units/Tanneries
24. Warehouses and Godowns for storage of Jute, Tobacco, Chillies, Cotton, Cashew nuts, Oils, Petrol, Gunny bags, Paper, Celluloid, Timber, Charcoal, Furniture, Food Grains, Cloth, Paints, Varnishes, Spirit, Rubber, Camphor, Artificial Manure and Pesticides, Fiber and Vegetable oils with the floor area of 500 Sft. to 2000 Sft.
25. Timber Mills, Saw Mills, Rice Mills
26. All Small Scale/Cottage Industries
27. Departmental Stores/Super Bazars/Super Markets
28. Fruit Markets
29. Commercial Show Rooms
30. Storages of Electronic and Electrical Goods with floor area below 2000 Sft.
31. All Bars & Restaurants
32. All small scale industries which are covered by Factories Act, 1948
33. Accelerine
34. Acetic Acid (Glacial)
35. Acetone
36. Acetylene (Dissolved)
37. African Fiber
38. Agava Fiber
39. Aguardiente (sprints)
40. Alcohol
41. Alfa (Vegetable Fiber)
42. Algerian Fiber
43. Allyl Alcohol
44. Aloe Fiber
45. Aluminium Resinate
46. Ambari Hemp (Vegetable Fiber)
47. American Moss Fiber
48. Ammonia
49. Ammonia anhydrous
50. Ammonia Bichromate
51. Ammonia persulphate
52. Safety cartridges and safety fuses
53. Amorphous phosphorous
54. Amyl Acetate
55. Amyl Alcohol
56. Amyl Butyrate
57. Amyl Formate
58. Amyl Propionate
59. Andon Sonien Fiber
60. Aniline
61. Aniline Oil

62. Aniline Black
63. Animal Oils
64. Anthracene
65. Anthracene oils
66. Ante corrosive paints
67. Ante Foulding paints
68. Antimony Sulphate
69. Arca Nuts complete with husk or shell
70. Arnica flowers
71. Artificial silk fiber
72. Artificial silk waste
73. Asafoetida
74. Asphalt
75. Asphalted Felt
76. Asphalted Paper
77. Asphalt Saturated Felt
78. Asphaltum
79. Begarse
80. Begassee (Vegetable Fiber)
81. Bagazo
82. Bags and Sacks
83. Balata
84. Balsams
85. Bamboo Fiber
86. Bamboo Mats
87. Banana Fiber
88. Barium Sulphide
89. Bass
90. Bassin (Vegetable Fiber)
91. Bast (Vegetable Fiber)
92. Battery Acid
93. Bay leaves
94. Beeswas
95. Beet pulp
96. Beliladona leaves
97. Benjamin
98. Benzoic Acid
99. Benzoin
100. Benzol
101. Benzole
102. Benzolene
103. Berlin Black

104. Bichromates of all kinds
105. Binitrobenzene
106. Binitrobenzol
107. Biri leaves
108. Bi-sulphide of Carbon
109. Bitumen
110. Bitumenous damp
111. Bitumenous felt
112. Bitumenous paint
113. Blacking
114. Black of all kinds
115. Bombax cotton (Vegetable Fiber)
116. Bone Oil
117. Borneol
118. Bran Oil
119. Bratice Cloth
120. Brewers Grains
121. Brim Stone
122. Bristile Fiber
123. Bromelia Fiber
124. Broom corn (Vegetable Fiber)
125. Broom Millet (Vegetable Fiber)
126. Brunsvick
127. Betchu leaves
128. Butalyde
129. Butane
130. Butyl Alcohol
131. Butyl Acetate
132. Butylamine
133. Butylbutyrate
134. Butyllactate
135. Cahco Nuts
136. Coboun Nuts
137. Cake
138. Calcium Cyanamide
139. Calcium Permanganate
140. Calcium Resinate
141. Calcium Sulphide
142. Canphene
143. Camphor
144. Camphor Oil
145. Candles

146. Cane Fiber
147. Cape Palma Fiber
148. Caraway Chaff
149. Carbolic Oils
150. Carbon
151. Carbon Black
152. Carbon Di-sulphide
153. Carbonyl Chloride
154. Caraube
155. Cassia Leaves
156. Castor Oil
157. Cattle Food Cake
158. Caustic Potash
159. Caustic Soda
160. Cello-solve Butyl
161. Cello-solve Acetate
162. Cerasine
163. Charcoal
164. Charcoal Black
165. Chickie
166. China Grass (Vegetable Fibre)
167. Chlorobenzene
168. Chlorine
169. Chloromates of all kinds
170. Cloth Asthalted
171. Cloth Tarred
172. Cloth Oiled
173. Coal Gas
174. Coal Pitch
175. Coal Tar
176. Coal Tar Dyes
177. Coca Butter
178. Coca Nut Fiber
179. Coconut Oil
180. Cod Oil
181. Coir Dust
182. Coir Fiber
183. Coir Matting
184. Coir Rope
185. Coir Yarn
186. Cole Nuts
187. Collophony



188. Common Resine
189. Confetti
190. Confetti Bombs
191. Congo Fiber
192. Copal
193. Copal Varnish
194. Copper Sulphide
195. Copra
196. Copra Cake
197. Copra Meal
198. Cordage sisel
199. Cork Dust
200. Cotton in fully pressed bales or otherwise
201. Cotton Flock
202. Cotton Grass
203. Cotton Linter
204. Cotton seed Cake
205. Cotton seed Oil
206. Cotton seed Screenings
207. Cotton Straw
208. Cotton Waste
209. Cowrie
210. Creosote
211. Creosote Oil
212. Cresols
213. Cresilic Acid
214. Crin (Vegetable fiber)
215. Crotonaldehyde
216. Cubra Bast
217. Cumene
218. Cumol
219. Culed Vegetable Hair (Vegetable Fiber)
220. Cus Fiber (Cus Cus Root)
221. Cyanogen
222. Cymene P
223. Cymol
224. Dammer
225. Damp Course
226. Date Palm Fiber
227. DLT Liquid
228. Dead Oil
229. Dackance

- 230. Decalin
- 231. Dessicated Coconut Oil
- 232. Diamylane
- 233. Diamyl Phthalatene
- 234. Diatol
- 235. Dibromoacetylene
- 236. Dibutyl Phthalate
- 237. Dichromo Ethylene
- 238. Dichloro Pentanes
- 239. Diethyl Amine
- 240. Diethyl Carbinol
- 241. Dimethyl Ketones
- 242. Dinitro Aniline
- 243. Dinitro Benzene
- 244. Di-Pentane
- 245. Down Vegetable
- 246. Dragonos Blood
- 247. Dried Grass
- 248. Dubbin
- 249. Earth Nuts (Shelled)
- 250. Earth Vax
- 251. Edible Oils
- 252. Esparto Grass (Vegetable Fibre)
- 253. Ethane
- 254. Essential Oils
- 255. Ethyl Aceto Acetate
- 256. Gutta Jelagong
- 257. Gutta Percha
- 258. Hard Waste Yarn
- 259. Health for Besoms
- 260. Hemp of all kinds (Vegetable Fibres)
- 261. Hemp Seed Oil
- 262. Hemp Yarn
- 263. Hennequem (Vegetable Fiber)
- 264. Hessians
- 265. Hop Fiber
- 266. Hops spent
- 267. Hull Fiber
- 268. Hydro Bromic Acid
- 269. Hydrochloric Acid
- 270. Hydrofluoric Acid
- 271. Hydrofluosilioic Acid

- 272. Hydrogen
- 273. Hydrogen Cyanide
- 274. IFC Hemp (Vegetable Fiber)
- 275. India Ribber
- 276. Inflammable liquids (F.P. above 25 deg. Cent.)
- 277. Inks Printing (F.P. above 25 deg. Cent.)
- 278. Insecticides (F.P. above 25 deg. Cent.)
- 279. Iron sulphide
- 280. Isobutyl carbinol
- 281. Istle Fiber
- 282. Italian Hemp
- 283. Italian whisk (Vegetable Fiber)
- 284. Ita Palm Fiber
- 285. Ivory Black
- 286. Ixthe Fiber
- 287. Japanese Moss
- 288. Jaumaye (Vegetable Fiber)
- 289. Joss Paper and sticks
- 290. Juniper
- 291. Junk
- 292. Jute in fully pressed bales
- 293. Jute cuttings
- 294. Jute Yarn
- 295. Kopok (Vegetable Fiber)
- 296. Kopok Seed
- 297. Kaur
- 298. Kerosene Oil
- 299. Kittol (Vegetable Fiber)
- 300. Kumbi (Vegetable Fiber)
- 301. Lamp Black
- 302. Lamp Oil
- 303. Lead Di-oxide
- 304. Lead Respinate
- 305. Leather pickers (Oily)
- 306. Leaves dried
- 307. Lechugilla (Vegetable fiber)
- 308. Lime unslaked
- 309. Linen Fiber
- 310. Linters
- 311. Medagascar Fiber
- 312. Magnesium Bromate
- 313. Magnesium Candles

- 314. Magnesium Ribbon
- 315. Magnesium Forches
- 316. Magnesium Wire
- 317. Magney Fiber
- 318. Manganese Di-oxide
- 319. Manganese Resinate
- 320. Manila Hemp (Vegetable Fiber)
- 321. Manila Yam
- 322. Manila Rope Tarred
- 323. Manjak
- 324. Matches of all kinds
- 325. Mats archangel or Russian
- 326. Matting used
- 327. Maxphalt
- 328. Methanol
- 329. Mercuric Chloride
- 330. Methane
- 331. Methylated Spirit
- 332. Methyl Cello Solve
- 333. Methyl Chloride
- 334. Mexican Fiber
- 335. Millet Stack (Vegetable Fiber)
- 336. Mineral Black
- 337. Mineral Oil
- 338. Mineral Turpentine
- 339. Mineral Vax
- 340. Molaxcuit
- 341. Molasses Meal
- 342. Molassine Meal
- 343. Monkey Bass (Vegetable Fiber)
- 344. Monkey Bread (Tree Fiber)
- 345. Monkey Nuts (Shelled)
- 346. Monochloro Acetic Acid
- 347. Mono Nitro Line
- 348. Mono Nitro Aniline
- 349. Mono Nitro Naphthalene
- 350. Moss dried of all kinds
- 351. Mould Coats
- 352. Mulberry Fiber
- 353. Murva Fiber
- 354. Musa Fiber
- 355. Murrah

- 356. Naptha (F.P. above 24.4 deg. cent.)
- 357. Napthalene
- 358. Nettle Fiber
- 359. Newzeland Flax (Vegetable Fiber)
- 360. Newzeland Flemp (Vegetable Fiber)
- 361. Nickel Ferroxide
- 362. Nitra Aniline
- 363. Nitro Aniline
- 364. Nitro Benzene
- 365. Nitro Cellulose
- 366. Nitro Chalk
- 367. Nitro Methanol
- 368. Nitro Phenol
- 369. Nitroze Phenel
- 370. Nitro Toluene
- 371. Nitrous Oxide
- 372. Oakum
- 373. Oil Cake
- 374. Oil Fouts
- 375. Oil Gas
- 376. Oils (Animal, Fish and essential)
- 377. Oils Vegetables
- 378. Oils Mineral (F.P. above 24.4 deg. cent.)
- 379. Oil Seed Cake
- 380. Oil sheets
- 381. Oily Bags
- 382. Oily Waste
- 383. Oleine
- 384. Oleo
- 385. Oleum
- 386. Opponax
- 387. Orthonitro Phenol
- 388. Orthonitro Toluene
- 389. Oxygen Gas (in Cylinders)
- 390. Ozo Kerite
- 391. Paint Removers (FP above 24.4 deg. cent.)
- 392. Paints (FP above 24. 4 deg. cent.)
- 393. Palm Butter
- 394. Palmette Grass
- 395. Palm Fibers
- 396. Palm Oil
- 397. Palm Kernels

- 398. Palm Nuts
- 399. Palmerah Fiber
- 400. Pampas Plumes
- 401. Paper
- 402. Paper Shavings
- 403. Papyrous (Vegetable Fiber)
- 404. Paraffin Vax
- 405. Para Matta Grass (Vegetable Fiber)
- 406. Para Nitro Acetanylide
- 407. Para Nitro Phenol
- 408. Para Nitro Sodimethyl Aniline
- 409. Peat Dust
- 410. Peat Mould
- 411. Permanganates of all kinds
- 412. Peroxide of all kinds
- 413. Persulphates of all kinds
- 414. Petroleum Ether
- 415. Petroleum Jelly
- 416. Petroleum Oils
- 417. Pharmaceutical Chemicals and Drugs
- 418. Phenol
- 419. Phosphorous Red
- 420. Phosphorous Penta Chloride
- 421. Phosphorous Sulphides
- 422. Phosphorous Trichloride
- 423. Photographic Powders
- 424. Pissava of all kinds (Vegetable Fiber)
- 425. Pine apple Grass
- 426. Pine Bark
- 427. Pita Fiber
- 428. Pitch
- 429. Plantaine Fiber
- 430. Poisons and Polishing Liquids
- 431. Pontionac
- 432. Potassium Bichromate
- 433. Potassium Hydroxide
- 434. Potassium Permanganate
- 435. Potassium Persulphate
- 436. Potassium Sulphinde
- 437. Pyrene
- 438. Raffia (Vegetable Fiber)
- 439. Rags (Clean)

- 440. Ramie (Vegetable Fiber)
- 441. Rayon Fiber
- 442. Rayon Waste
- 443. Rayophane Paper
- 444. Rectified Spirit
- 445. Red phosphorous
- 446. Renovators (FP above 24.4 deg. cent.)
- 447. Resins (Natural)
- 448. Resinates
- 449. Rhea Fiber
- 450. Rhigolene
- 451. Rice Root (Vegetable Fiber)
- 452. Rock Gas
- 453. Rope Tarred
- 454. Rosin
- 455. Rosin Oil
- 456. Rosin Spirit
- 457. Rubber Spirit
- 458. Rubber Goods
- 459. Rubber Waste
- 460. Sacks and Bags
- 461. Salvage Goods
- 462. Sandarac
- 463. Sansevierra Biores
- 464. Saw Dust
- 465. Shavings Wood or Paper
- 466. Sheets Oiled
- 467. Ships Flares
- 468. Sisal
- 469. Sodium Bichromate
- 470. Sodium Hydroxide
- 471. Sodium Permanganate
- 472. Salvents (FP above 24.4 Deg. cent.)
- 473. Soot
- 474. Sorghum Stalk (Vegetable Fiber)
- 475. Spangle Lights
- 476. Spanish Black
- 477. Spirits of Salts
- 478. Stains (FP above 24. 4 deg. cent.)
- 479. Stearic Acid
- 480. Stearlime
- 481. Straw (Vegetable Fiber)

- 482. Straw developers
- 483. Straw Plants
- 484. String Tarred
- 485. Suint
- 486. Sulphide, Waste Liquor
- 487. Sulphur Chlorides
- 488. Sulphur Dyes
- 489. Sulphur Praecip-1 LB Packets
- 490. Sulphuric Acid Dilute
- 491. Sunn Hemp (Vegetable Fiber)
- 492. Tallow
- 493. Tampico Hemp (Vegetable Fiber)
- 494. Tar of all kinds
- 495. Tar Oils and their liquid products
- 496. Tarpaulins
- 497. Tarpaulin Papers
- 498. Teasles
- 499. Terebene
- 500. Tetra Nitro Methyl Aniline
- 501. Textile Materials Oiled
- 502. Thistle down (Vegetable Fiber)
- 503. Thus
- 504. Thyme
- 505. Tow of all kinds
- 506. Tree Cotton (Vegetable Fiber)
- 507. Tri Cnesyl Phosphate
- 508. Tri Sodium Phosphate
- 509. Tula Fiber
- 510. Turkey Red Oil
- 511. Turpentine
- 512. Twine Tarred
- 513. Varnishes (FP above 24.4 deg. cent.)
- 514. Vaseline
- 515. Vegetable Black
- 516. Vegetable Down
- 517. Vegetable Fibers of all kinds
- 518. Vegetable Horse Hair
- 519. Vegetable Silk
- 520. Vegetable Wool
- 521. Wagner Lockheed
- 522. Waste of all kinds
- 523. Water proofed cloth using an oil based solution



- 524. Water proofing solutions (FP above 24.4 deg. cent.)
- 525. Wax of all kinds
- 526. White Spirit
- 527. Wood Fiber
- 528. Wood flour
- 529. Wood Meal
- 530. Wood Wool
- 531. Wool Grease
- 532. Xylene (FP above 24.4 deg. cent.)
- 533. Yucca Fiber
- 534. Zacaton (Vegetable Fiber)
- 535. Zinc Bi-chromate
- 536. Zinc Dust
- 537. Acetylene Engineers
- 538. Agricultural implement manufacturers
- 539. Artificial flower Manufacturers
- 540. Auctioneers
- 541. Bag Manufacturers
- 542. Bedding and Mattresses Manufacturers
- 543. Bill Posters
- 544. Biscuit Manufacturers (Small Scale)
- 545. Blacksmiths and Farriers
- 546. Bottle Merchants
- 547. Brush Makers
- 548. Builders and Applied Trades
- 549. Cap and Hat Makers
- 550. Carbide of Calcium Makers
- 551. Carmen
- 552. Carriers
- 553. Case Makers
- 554. Chemists
- 555. Clothiers and Out fitters
- 556. Colour Manufacturers
- 557. Comb Manufacturers
- 558. Coopers
- 559. Cork Merchants
- 560. Curriers and Tanners
- 561. Decorators
- 562. Drapers
- 563. Druggists
- 564. Dyers and Cleaners
- 565. Electrical Suppliers

- 566. Enamellers
- 567. Muslin Clippers
- 568. Envelope Makers
- 569. Export Pakers
- 570. Fancy Box Makers and Goods Traders
- 571. Fish Curers and Fried Fish shops
- 572. Floor Cloth Manufacturers
- 573. Forage Merchants
- 574. Founders
- 575. French Polishers
- 576. Furriers
- 577. Galvanizers
- 578. Gas Singers and Cloth Pressers
- 579. Glass Works
- 580. Glovers
- 581. Glue Merchants
- 582. Gramophone and Record Traders
- 583. Grossers and Coffee Roasters
- 584. Gun smiths
- 585. Garment and Textile Manufacturers
- 586. Hatters
- 587. Hops
- 588. Hossiers
- 589. Hot Pressers
- 590. Incandescent Mantle Makers
- 591. India Rubber and Guttapercha Manufacturers
- 592. Iron Founders
- 593. Job Masters
- 594. Joiners
- 595. Lace Manufacturers
- 596. Lacquer Manufacturers
- 597. Launderies
- 598. Litho Graphic Printers
- 599. Muniton Makers
- 600. Milleners
- 601. Mill Wrights
- 602. Packing Case Makers
- 603. Paper Bag and Box Makers
- 604. Rag and Waste Dealers
- 605. Sack and Bag Manufacturers
- 606. Skin Dressers
- 607. Soap Boilers

- 608. Stables
- 609. Upholstrers
- 610. Varnish Manufacturers
- 611. Water Proofers
- 612. Whar Fingers
- 613. Wheel Wrights

**(II) Category of Buildings/Materials/Trades coming under .  
Licence fee of Rs. 1000/-**

Sl. No.	Description of Hazard
(1)	(2)
	1. Theaters and Cinema halls—Air conditioned/Air-cooled irrespective of seating capacity
	2. Hotels/Restaurants/Dhabas with above 100 seating capacity — includes Tiffin/Meal Hotel, etc.
	3. Lodgings with 50 Rooms and above
	4. All Clubs
	5. Residential Schools and Colleges with 100 to 1000 inmates
	6. All Buildings/Offices provided with Central A/C System
	7. Transport Godown having the floor area of 2000 Sft. and above
	8. Liquefied Petroleum Gas Cylinders Storage Godown
	9. Major Automobile Show Rooms (Two wheelers and Three wheelers)
	10. Establishments provided with Central Air Conditioning System
	11. Petrol/Diesel outlets having Dispensing Pumps 4 Nos. and above
	12. Software Center with more than 20 Computers and Software Training Institutes issuing Degree/Diploma Certificates
	13. Multi Level Parking Hazard
	14. Laboratories and Research Establishments
	15. Bulk Storage of Electronic and Electrical Goods with Floor area exceeding 2000 Sft.
	16. Explosive Material Storage/Manufacture
	17. Ammunition Storage/Manufacture
	18. Non-residential Schools with above 500 inmates
	19. Manufacture/Repairing by any process of aerated water/ Mineral water
	20. Leather Processing Units
	21. Warehouses and Godowns with floor area 2000 Sft. and above
	22. Mills like Cotton/Rayon/Synthetic Mills/Jute Mills, Oil Mills, Dying and Printing Mills, Paper Mills
	23. Absolute Alcohol
	24. Accumulator Acid
	25. Accumulator cases celluloid
	26. Acetal

27. Acetaldehyde
28. Acetone Oils
29. Acetylene (Liquid)
30. Acetyloid
31. Acid
32. Aconite leaves
33. Acrylenitrile
34. Aeroplane Flares
35. Aluminium Carbide
36. Aluminium Dust
37. Aluminium Paste
38. Aluminium Powder
39. Aluminium Sulphocyanide
40. Ammonium Chloride
41. Ammonium Cyanide
42. Ammonium Nitrate
43. Ammonium Picrate
44. Ammonium Perchlorate
45. Ammonium Sulphate Nitrate
46. Ammonium Sulphocyanide
47. Amorce (Explosives)
48. Amyl Amine
49. Amyl Chloride
50. Amyl
51. Amyl Hydrate
52. Amyl Ether
53. Amyl Nitrate
54. Amyl oxide
55. Anhydrous Denaturated Alcohol (Ansol M & Ansol PR)
56. Antimony Potassium Tartrate
57. Aqua Fortis (Nitric Acid)
58. Aqua Regia
59. Areca Nuts without husk or shell
60. Barium Acetate
61. Barium Binoxide
62. Barium Bromate
63. Baromide
64. Barium Carbonate
65. Barium Chlorate
66. Barium Chloride
67. Barium Chromate
68. Barium Cyanide
69. Barium Ethyl sulphate
70. Barium Fluoride
71. Barium Hydrate
72. Barium Hydroxide
73. Barium Iodide
74. Barium Manganate

75. Barium Nitrate
76. Barium Oxide
77. Barium Peroxide
78. Barium Sulphocyanate
79. Barium Sulphocyanide
80. Bengal Lights
81. Benzene
82. Benzine
83. Benzoyl Peroxide
84. Binonilate of Potash
85. Blasting Powder
86. Bon-bons (Crackers)
87. Bromine
88. Bronze Powder
89. Butyl Aldehyde
90. Butyl Chloride
91. Butyl Nitrate
92. Calcium Carbide
93. Calcium Chlorate
94. Calcium Cyanide
95. Calcium Nitrate
96. Calcium Peroxide
97. Calcium Phospide
98. Calcium Phospite
99. Calcium Silicide
100. Calcium Sulpho cyanide
101. Cape for Toy Pistols
102. Carbic Cake
103. Carboic Acid
104. Carbon Bi-sulphide
105. Cellophane Paper
106. Celluloid
107. Celluloid solution
108. Cement Celluloid
109. Ceric Ammonium Nitrate
110. Casium
111. Casium Nitrate
112. Chilly Salt Petry
113. Chlorate Mixture (Explosive)
114. Chlorates of all kinds
115. Chlorosulphonic Acid
116. Chromic Anhydride
117. Cleaning and Polishing liquids, creams, Pastes
118. Coal dust
119. Coal Pulverized
120. Collodion
121. Copper Chlorade
122. Copper Nitrate

123. Cordite (Explosive)
124. Cymogens
125. Detonators
126. Diacetone Alcohol
127. Dibutyl Oxalate
128. Diethyl Carbonate
129. Dimethyl Amine
130. Dinitro Naphthalene
131. Dinitro phenol
132. Dinitro toluene
133. Di-oxane
134. Disinfectant Liquids
135. Dynamite
136. Enamils
137. Ethyl Acetate
138. Gun Powder
139. Hexane
140. Hydrogen Peroxide
141. Hydrochlorous Acid
142. Industrial Alcohol
143. Inflammable liquids (FP below 25 deg. Cent.)
144. Inks Printing (FP below 25 deg. Cent. )
145. Insecticides (FP below 25 deg. Cent.)
146. Isopropyl Alcohol
147. Isopropyl Amine
148. Lacquers
149. Lubricating Oils
150. Lycopodium Powder
151. Lythene
152. Magnesium Nitrate
153. Magnesium Peroxide
154. Magnesium Powder
- 155.
156. Mercuric Fulminate
157. Metallic Powders
158. Metallic Potassium
159. Methyl Acetate
160. Methyl Alcohol
161. Methyl Ethyl Ketone
162. Methyl Formate
163. Naphta (FP below 24.4 deg. cent.)
164. Nitrate Mixture
165. Nitrates of all kinds
166. Nitre (Sweet spirit)
167. Nitric Acid
168. Nitrites of all kinds
169. Nitro Compounds (Explosives)
170. Nitro Glyserine

- 171. Nitro Mannite
- 172. Nitro Storch (Explosive)
- 173. Oils Illuminating
- 174. Oils Mineral (FP below 24.4 deg. cent.)
- 175. Ollbanum
- 176. Paint removers (FP below 24.4 deg. cent.)
- 177. Paints (FP below 24.4 deg. cent.)
- 178. Para Aldehyde
- 179. Pentane
- 180. Perchlorate Mixtures
- 181. Perchlorates of all kinds
- 182. Percussion Caps
- 183. Petrol
- 184. Phosgene
- 185. Phosphine
- 186. Phosponium Iodide
- 187. Phosphoric Acid
- 188. Phosphorous White
- 189. Phosphorous sesqui sulphide
- 190. Picramic Acid
- 191. Picric Acid
- 192. Picrates (Explosives)
- 193. Poppy Seed Oil
- 194. Potable spirits
- 195. Potassium
- 196. Potassium Chlorate
- 197. Potassium Nitrate
- 198. Potassium Nitrite
- 199. Potassium Perchlorate
- 200. Potassium Peroxide
- 201. Powders Metallic
- 202. Propyl Acetate
- 203. Propyl Alcohol
- 204. Pure Alcohol
- 205. Pyridine
- 206. Pyridine Base
- 207. Rags (Oily or Greasy)
- 208. Renovators (FP below 24.4 deg. cent.)
- 209. Rockets
- 210. Rubber Solution
- 211. Signal (Explosive)
- 212. Snaps for Crackers
- 213. Sodium
- 214. Sodium Amalgum
- 215. Sodium Chlorate
- 216. Sodium Hydro Sulphite
- 217. Sodium Nitrate
- 218. Sodium Nitrite

- 219. Sodium Peroxide
- 220. Sodium Sulphide
- 221. Sodox
- 222. Solvents (FP below 24.4 deg. cent.)
- 223. Spirits Industrial
- 224. Spirits of Wine, Rectified
- 225. Spirits potable
- 226. Stains (FP below 24.4 deg. cent.)
- 227. Strontium
- 228. Strontium chlorate
- 229. Strontium Nitrate
- 230. Strontium Peroxide
- 231. Sulphuric Acid (Concentrate)
- 232. Sulphuric Ether
- 233. Tetralin
- 234. Tetra Nitro Aniline
- 235. Tetra Nitro Naphthalene
- 236. Rhermit
- 237. Thorium Nitrate
- 238. Toluene
- 239. Tri Nitro Aniline
- 240. Tri Nitro Benzene
- 241. Tri Nitro Naphthalene
- 242. Tri Nitro Phenol
- 243. Tri Nitro Toluene
- 244. Tri Nitro Apisole
- 245. Varnishes (FP below 24.4 deg. cent.)
- 246. Vetriol
- 247. Waste Celluloid
- 248. Waste Oily or Greasy
- 249. Water Proofing Solutions (FP below 24.4 deg. cent.)
- 250. White Phosphorous
- 251. Wood Alcohol
- 252. Wood Spirit
- 253. Xylene (FP below 24.4 deg. cent.)
- 254. Xylonite
- 255. Xylonite Solutions
- 256. Yellow Phosphorous
- 257. Zinc Chlorate (Metallic)
- 258. Zinc Peroxide
- 259. Zinc Powder
- 260. Petroleum products storing, packing, Cleansing preparing/  
Manufacturing by any process of the following:—
  - i) Non-dangerous Petroleum like Kerosene Oil, Mineral Turpentine, Powerine (Power Kero), Furnace Oil, Vapourising Oil, Aviation Turbine Fuel, Mobile Power Oil etc.
  - ii) Heavy Petroleum like High Speed Diesel (HSD), Light diesel oil (LDO), Tea drier oil etc.



- iii) Heavy Oils like Lubricating oils, Vaseline, Petroleum Jellies, White oils, Grease etc.
261. Acid Manufacturers/Dealers  
 262. Ammonia Manufacturers  
 263. Asphalt and Bitumen Manufacturers  
 264. Biscuit Manufacturers  
 265. Boat Builders  
 266. Boot and Shoe Factories  
 267. Brewers  
 268. Bronze Powder Manufacturers  
 269. Builders & Applied Traders  
 270. Butchers & Tripe Boilers  
 271. Celluloid Goods Manufacturers  
 272. Chemical Manufacturers  
 273. Ink (Printing) Manufacturers  
 274. Jewelers  
 275. Marine Stores  
 276. Music Instrument Makers  
 277. Oil Processing/Recycling/Extraction Units  
 278. Piano Manufacturers  
 279. Tarpaulin Makers  
 280. Turkish Baths

**III) Category of Buildings/Material/Trades coming under  
Licence fee of Rs. 2,500/-**

<b>SI.No.</b>	<b>Description of Hazard</b>
<b>(1)</b>	<b>(2)</b>
1.	All stadiums (Indoor and Outdoor) and concert Halls
2.	Cold Storages
3.	Film Studio, Film Storage Hazard, Film Laboratory Colouring rooms and Film distribution companies
4.	Fire crackers manufacturers and storage/sales outlets (Permanent licence holders)
5.	Cement Manufacturers
6.	Coach Builders
7.	Ship Builders
8.	Ship Handlers
9.	Garments & Textile Manufacturers

10. Major Automobile show rooms & Authorized Service Centers (Four Wheelers)
11. All Residential Schools/Colleges more than 1000 inmates
12. Aqua products processing units

**(IV) Category of Buildings/Material/Trades coming under**

**Licence fee of Rs. 5,000/-**

<b>Sl.No.</b>	<b>Description of Hazard</b>
<b>(1)</b>	<b>(2)</b>
1.	Multi-Speciality, Super Speciality Hospitals/Nursing Homes and Corporate Hospitals
2.	All Star Category Hotels
3.	All Large and Medium Scale Industries/Factories registered under Factories Act, 1948
4.	Distilleries & Breweries
5.	Power Generating Industries
6.	Underground shopping centers
7.	Petroleum Refineries
8.	I-MAX and Multiplex Theatres

**Form-1**

(See Rule 3)

**Telangana Fire and Emergency Operational Services Certificate of Appointment**

(Affix  
Photograph  
here)



This is to certify that Sri .....has been appointed as a member of Telangana Fire Services in the rank of.....on.....underthe Act and is vested with the powers, functions and privileges of a member of service as given in the Telangana Fire Service Act and Rules.

**Form - 2**

*(See Rule 13)*

**Report on damage caused to premises by members of service during firefighting and rescue operations**

Name of the Fire Station:

- (1) Date and Time of call received:
- (2) Fire Report No. and Date:
- (3) Name and Address of the premises where fire occurred:
- (4) Description of property involved:
- (5) Name and Address of the premises to which damage caused:
- (6) Description and details of damage caused to the premises in the course of firefighting and rescue:
- (7) Reasons for breaking/pulling down the structures:
- (8) Claim of the amount by the party:
- (9) Particulars of references to the R&B authorities:
- (10) Remarks :

Signature of Officer-in-charge

**Form - 3**

*(See Rule 17)*

**Seizure Memorandum**

To

Name:..... Date & Time

Address:.....Place of Panchanama

.....Case No.

.....Name & Address of

.....Panchas

1)

2)

The following property belonging to you has been seized and detained under Section 14(2) of Telangana Fire Service Act, 1999 for the reasons stated below:

Sl.No	Place from where seized	Particulars of seized property	Quantity	Reasons for seizure and Detention
-------	-------------------------	--------------------------------	----------	-----------------------------------

Signature of the person from whom seized

Signature of the Authority

Signature of the Panchas:

1)

2)

**Form -4**

*(See Rule 17)*

**Panchanama**

Case No .....

Place :

Date :

Time :

- 1) Name and Address of the Firm
- 2) Name and Address of the person- in-charge present
- 3) Name and Address of the Panchas
  1. Sri/Smt .....  
S/o./D/o./W/o .....  
Resident of.....  
age ..... years  
Occupation .....
  2. Sri/Smt :.....  
S/o./D/o./W/o .....  
Resident of.....  
age ..... years  
Occupation .....

We, the above Panchas are this day..... Called by Sri .....  
.....designation ..... Place ..... to  
witness the act of seizing certain property from.....address  
of the Firm..... which were possessed and exposed in the premises of  
the said Firm. In our presence, the said Fire Officer seized the following mentioned  
property which we testify to be correct.

Sl.No	Place from where seized	Particulars of seized property	Quantity	Reasons for seizure and Detension
-------	----------------------------	-----------------------------------	----------	---

The Panchanama is read over and explained to us and it is correct account of when we saw.

Signature of the Panchas:

Signature of the Fire Officer

1)

2)

Received the copy of Panchanama

Signature of the person-in-charge of the premises

**Form - 5**  
(See Rule 18)  
**Application for Grant/Transfer of Fire Service Licence**

- (1) Name and Address of the premises/Building:
- (2) Name of the Firm/Company or Factory/Business :
- (3) Name of the Owner/Occupier :
- (4) Full postal address for communication:
- (5) Description of :
  - a) Nature of Business, Trade or Process :
  - b) Commodities and quantities stored/handled
  - c) Position of storage in relation to No. of rooms/  
Floor Area
  - d) Inflammable liquids and explosive materials
- (6) Type of Occupancy:
  - a) Residential
  - b) Educational
  - c) Institutional
  - d) Assembly
  - e) Business
  - f) Mercantile
  - g) Industrial
  - h) Storage
  - i) Hazardous
- (7) Building:—
  - a) General Constructional features:  
Low Fire risk - Cement Concrete or brick-walled Or  
Medium Fire risk - brick-walled and timber Or  
High Fire risk - Mostly timber framed such as timber floors, timber roof, timber-  
staircase etc.
  - b) Particulars:—
    - (i) No. of Storeyes and basement if any
    - (ii) No. of exits
    - (iii) Details of ceiling
    - (iv) No. of staircases and whether enclosed or open
    - (v) Verandah or balconies
    - (vi) Attics, Mezzanine floor, lofts, etc.
  - (c) Details of other structures within 20 metres all around
    - (i) North
    - (ii) South
    - (iii) East

- (iv) West
- (8) Width of abutting road/street
- (9) Maximum amount of Horse Power of Machinery used
- (10) Maximum No. of persons present including (occupants, employees, visitors etc.)
- (11) Nearest means of communication:
  - (i) Telephone No.
  - (ii) Fire Station
  - (iii) Police Station
  - (iv) Any other
- (12) Details Fire fighting equipment installed
  - (i) Fire buckets
  - (ii) Fire Extinguishers (Foam/C02/DCP)
  - (iii) Hose Reel Hose
  - (iv) Hydrant systems
  - (v) Wet-risers
  - (vi) Sprinklers
  - (vii) Any other
- (13) Details of Fire detection and alarm system
- (14) Details of Watch and Ward, if any
- (15) Details of water sources
  - (i) Inside the premises
  - (ii) Nearest outside the premises
  - (iii) Overhead and capacity
- (16) Details and safety measures for:
  - (i) Electrical transformer
  - (ii) Generator
  - (iii) Control Panel
  - (iv) Air conditioning and refrigeration system
  - (v) Heating equipment
  - (vi) Storage of cylinders
  - (vii) Any other
- (17) Particulars of fee remitted Challan No. and Date

Certified that the above particulars furnished are true to the best of my knowledge.

Date:

Signature of the applicant

Place:

**Form - 6**  
*[See Rule 19(1)]*  
**Fire Service Licence**

Licence .....

Date:.....

- 1) Name and Address of the premises/Building:
- 2) Name of the Firm/Company or Factory/Business:
- 3) Name of the Owner/Occupier:
- 4) Full postal address for communication:
- 5) Description of:—
  - a) Nature of Business, Trade or Process:
  - b) Commodities and quantities stored/handled
  - c) Position of storage in relation to No. of rooms/Floor Area
  - d) Inflammable liquids and explosive materials
  - e) Maximum Horse Power installed

- 6) Type of Occupancy:

Licence is hereby granted under Section 17 of the Telangana Fire Service Act, 1999 to the above premises, within the jurisdiction of ..... Fire Station, subject to the conditions prescribed under the Telangana Fire Service Rules.

This Licence is valid up to-----or till it has been duly cancelled.

Signature of Issuing Authority

Office Seal with date.

**Form - 7**  
*[See Rule 19(5) and 21(4)]*  
**Form of Appeal**

Before the Director General of Fire Services (Appellate Authority)



Appeal No..... dated ..... of Sri ..... S/o./D/o./  
W/o..... resident of.....

Appellant

Versus

Authorized Officer (Designation.....)

Respondent

Appeal under Rule ..... framed under Section 17(2) of Telangana Fire Service Act  
against the notice/order of ..... (Respondent)

Sir,

The Appellant respectfully submit as under:—

- 1) Statement of Facts
- 2) Ground of Appeal
- 3) Appeal is within time i.e. within 30 days from the date of receipt of order/notice
- 4) No other appeal or any matter relating to the subject matter to this appeal is pending in any Court of Law.

Signature of Authorized  
Representative if any

Signature of Appellant

### **Verification**

I,..... the appellant do hereby declare that what is stated above is true to the best of my personal knowledge and belief and that I have not suppressed any material facts.

Verified today, the ..... day of .....year.....

Place:

Signature of Appellant

Signature of Authorized  
Representative if any

### **Form - 8**

*[See Rule 21(2)]*

### **Application for renewal of Fire Service Licence**

- 1) Name and Address of the premises/Building

- 2) Name of the Firm/Company or Factory/Business
- 3) Name of the Owner/Occupier
- 4) Full postal address for communication
- 5) Description of:—
  - a) Nature of Business, Trade or Process
  - b) Commodities and quantities stored/handled
  - c) Position of storage in relation to No. of rooms/ Floor Area
  - d) Inflammable liquids and explosive materials
- 6) Type of Occupancy:—
  - a) Residential
  - b) Educational
  - c) Institutional
  - d) Assembly
  - e) Business
  - f) Mercantile
  - g) Industrial
  - h) Storage
  - i) Hazardous
- 7) Existing Licence No. and Date and Designation of Issuing Authority
- 8) Particulars of fee remitted Challan No. & Date
- 9) Details of modification/additions done if any
  - a) Structural
  - b) Storage
  - c) Quantity of Commodities/inflammable liquids/  
Explosive materials
  - d) Business
  - e) Electrical appliances
  - f) Means of Escape
  - g) Any other, furnish details

Certified that the above particulars furnished are true to the best of my knowledge.

Place:

Signature of the Applicant

Date:

**Form - 9**

[See Rule 25(1)]

**Form of Notice to inspect the premises**

I,..... empowered by Section 20 of the Telangana Fire Service Act, 1999 and Rule 25( 1) of Telangana Fire and Emergency Operations and Levy of Fee Rules, 2006 do hereby give you notice that on expiry of not less than three hours from the time of service of this notice upon you i.e. date..... and time....., I shall enter and inspect your building/premises bearing No.....located at..... for the purpose of ascertaining the adequacy or contravention of fire prevention and fire safety measures as required to be provided under Rules framed under the Telangana Fire Service Act, 1999.

Signature of the Inspecting Officer

To

.....Owner/Occupier  
 .....  
 .....  
 .....

**Form - 10**  
 [See Rule 26(1)]  
**Inspection Report**

Name and Designation  
 of the Inspecting Officer

Date of Inspection:

Time of Inspection:

- 1) Name and Address of the premises/Building :
- 2) Name of the Firm/Company or Factory/Business :
- 3) Name of the Owner/Occupier :
- 4) Name of the person-in-charge present during the Inspection :
- 5) Full postal address for communication :
- 6) Description of:—
  - a) Nature of Business, Trade or Process
  - b) Commodities and quantities stored/handled
  - c) Position of storage in relation to No. of rooms/  
 Floor Area and adequacy of Fire precautions adopted for storage of hazardous goods
  - d) Inflammable liquids and explosive materials

- e) Raw materials
  - f) Machinery
  - g) Electric motors
  - h) Heating equipment like boilers, etc.
  - i) Commodities and quantity applied for in case of storage of chemicals with reference to Explosive and Petroleum Rules
  - j) Type of occupancy
- 7) Building:—
- a) Constructional features:
    - i) General
      - Low Fire risk - Cement Concrete or brick-walled  
Or  
Medium Fire risk - brick-walled and timber  
Or  
High Fire risk - Mostly timber framed such as timber-floors, timber roof, timber-staircase etc.
    - c) Particulars:—
      - i) No. of Storeyes and basement if any;
      - ii) No. of exits
      - iii) Details of ceiling
      - iv) No. of staircases and whether enclosed or open
      - v) Verandah or balconies
      - vi) Attics, Mezzanine floor, lofts, etc.
      - vii) Whether prescribed distance in respect of means of escape is maintained or not.
    - d) Details of other structures within 20 metres all around the building and open spaces/approach for fire vehicle  
Structures
      - i) North
      - ii) South
      - iii) East
      - iv) West
- 8) Width of abutting road/street
  - 9) Maximum amount of Horse Power of Machinery used
  - 10) Maximum No. of persons present including (occupants, employees, visitors etc.)
  - 11) Nearest means of communication:
    - i) Telephone No.
    - ii) Fire Station
    - iii) Police Station

- iv) Any other
- 12) Details of Fire fighting equipment installed:
  - i) Fire Buckets
  - ii) Fire Extinguishers (Foam/C02/DCP)
  - iii) Hose Reel Hose
  - iv) Hydrant systems
  - v) Wet-risers
  - vi) Sprinklers
  - vii) Any other
- 13) Details of Fire detection and alarm system
- 14) Details of Watch and Ward, if any
- 15) Details of water sources
  - i) Inside the premises
  - ii) Nearest outside the premises
  - iii) Overhead and capacity
- 16) Details of safety measures for:
  - i) Electrical transformer
  - ii) Generator
  - iii) Control Panel
  - iv) Air-conditioning and refrigeration system
  - v) Heating equipment
  - vi) Storage of cylinders
  - vii) Any other
- 17) Particulars of fee remitted  
Challan No. and Date

Recommendations:

- 1) Commodities and quantity
- 2) Location
- 3) Storage arrangements
- 4) Fire precautionary measures suggested
- 5) Structural recommendations
- 6) Protective measures against exposure hazard
- 7) General

Whether issue of licence is recommended, if not, specify the reasons thereof.

Signature of Inspecting Officer

Date:

Place:

**Form - 11**  
*[See Rule 26(1)]*  
**Periodical Inspection Report**

Licence No .....

Date of Inspection .....

Time of Inspection .....

Name & Designation of Inspecting Officer

- 1) Name and Address of the premises/building
- 2) Name of the Firm/Company/business/factory etc.
- 3) Type of Occupancy
- 4) Name of the Occupier/Owner
- 5) Name of the person-in-charge present during the inspection
- 6) Date of previous inspection if any
- 7) Details of notice served if any
- 8) Breach of conditions/recommendations of Fire Safety measures
- 9) Compliance details of the Owner/Occupier
- 10) Details of the accidents occurred from the last inspection
  - i) Property involved
  - ii) Property damaged
  - iii) Cause of Fire
  - iv) Particulars of insurance claimed
- 11) Observations made by the Inspecting Officer
- 12) Recommendations:

Date:

Place

Signature of the Inspecting Officer.

**Form - 12**  
*[See Rule 26(2)]*

**Notice for violation of Fire Prevention and Fire Safety Measures**

I,.....empowered by Section 21 of Telangana Fire Service Act, 1999 and Rule 26 of Telangana Fire and Emergency Operations and Levy of Fee Rules, 2006 on the basis of inspection conducted by me on .....do hereby call upon you to undertake the following fire prevention and fire safety measures in building/premises No.....

- 1)
- 2)
- 3)
- 4)
- 5)

.....  
.....  
.....  
.....

You have violated the conditions of Fire Service Licence and thereby endangering lives and property of the inmates and public in and around your premises.

Take notice hereby that you are directed to undertake the above fire safety and fire prevention measures ensuring the safety within 15/30 days from the date of receipt of this notice, failing which your Fire Service Licence shall be cancelled/your renewal application refused besides action will be taken as per the Rules.

Date:

Signature of            the Inspecting Officer

Place:

**Form13**  
*[See Rule 29(5) (a)]*

**Notice to obtain Fire Service Licence**

Take notice that you are running trade..... located at premises No..... without obtaining Licence from the Telangana Fire Services Department under Section 30 of Telangana Fire Service Act,1999.

Hence, you are served this Notice to obtain licence within 30 days from the date of

receipt of this notice, failing which statutory action will be taken against you as per rules.

Date: Signature of the Authorized Officer

Place:

To

Smt./Sri .....

.....

.....

**Form - 14**

*[See Rule 29(5)(b)]*

**Show cause notice to be served on the Defaulter**

Whereas, it is necessary in public interest and safety, I hereby direct you, Sri/Smt..... /M/s ..... (Firm/Company/ Business/Owner/Occupier) possessor of Fire Service Licence No..... dated.....that you have violated the conditions mentioned therein by not maintaining the fire fighting system in satisfactory working condition/defective/having not provided the following thereby endangering lives and properties of the inmates and public in and around your premises.

- 1)
- 2)
- 3)
- 4)
- 5)

Take notice hereby, that you are directed to rectify the above defects and re-set the fire protection system ensuring the safety within 30 days from the date of receipt of this notice lest, Fire Service Licence issued to you shall be cancelled/your renewal application refused besides action taken against you to prosecute in the Court of Law under Section 31 of Telangana Fire Service Act, 1999.

You are directed to acknowledge receipt of this notice on its duplicate.

Date

Signature of the Authorized Officer

Place

Sri .....

.....



.....

Form - 15  
*[See Rule 37(2)]*  
**Telangana Fire and Emergency Operational Services**  
**Certificate of Appointment for members of Auxiliary Fire Service**

Affix  
 photograph  
 here

This is to certify that Sri ..... has been appointed as a member of Auxiliary Fire Service in the rank of..... on ..... under .....Section 8 of the Telangana Fire Service Act and is vested with the powers, functions and privileges of a member of service as given in Rule 3 of the Telangana Fire and Emergency Operational and Levy of Fee Rules.

(Issuing Authority)  
 (Director General of Fire Services)/  
 (Regional Fire Officer)/  
 (Divisional Fire Officer).

**Form No. - 16**  
*[See Rule 15(1)(a)]*  
**Check list for issuance of No Objection Certificate for High Rise**

## Buildings

### Instructions for filling the Check List

- (1) Read explanatory notes carefully, before filling the form.
- (2) The requirements listed need to be fulfilled to comply with rules and Regulations. If an item is complied with mark 'Yes' and if an item is not complied with, Mark 'No'. If an item is not applicable to the particular building, mark 'Not Applicable' (NA).
- (3) In the pre-construction stage, the marking may be Yes/No/NA. In the post-construction stage full details in all columns should be filled in and relevant Vendor literature should be provided for fire safety systems/ items.
- (4) Portable fire extinguishers and miscellaneous fire safety measures will be checked, before issuing of final NOC for enabling the Municipal Authority issue occupancy certificate and hence the same should be envisaged in the planning stage.
- (5) The Checklist is not all-inclusive. The architect should make sure that all Applicable rules and regulations are fully complied with (Telangana Fire Service Act 1999/NBC, All applicable Building Laws.)
- (6) The items with '\*' mark are mandatory.
- (7) The design and plan of the building shall be made and countersigned by a qualified civil or structural Engineer, an Architect (NBC-Part 2) and the Owner/Builder.
- (8) If more than one block is proposed, you should attach separate checklist for each block.
- (9) Submit proposed construction plan -5 sets (site plan, Basement Floor Plans, Stilt Floor Plans, floor wise plan, terrace plan, Section and Elevation duly marking fire safety systems along with General information proforma and 5 sets of checklist dully filled in, Estimates towards the provision of fire safety systems, 15% of the estimates of Fire Safety system as Bank Guarantee, Undertaking on Rs 100/- Stamp-paper and copy of the Challan towards the payment of Fire precaution Fee @ Rs 10/- per Sq mtr of total built-up area including basements and stilts areas).
- (10) Checklist should be neatly typed without any corrections. Checklists with overwriting, corrections and interpolations shall be summarily rejected.

1	*1.1	Name and Address of the Applicant	
	*1.2	Address of the Premises:	
	*1.3	Address for Correspondence (provide phone number, Fax and email id if any)	

*1.4	Designation and Address of Licensing Authority issuing building permit to whom NOC has to be sent (Tick the appropriate authority)	GHMC/HUDA/TSIIC/VUDA/VGTUDA/KUDA/TUDA/Others
*1.5	Name of the Block	
1.6	Height of the Block	Enter the Height of the Building _____mtrs  (Note for the building above 30 m. height, the builder shall submit Additional emergency plan of action, including provision and maintenance of hydraulic platform with capacity to have an access upto the terrace of the building, round the clock with officer and crew.
*1.7	Type of building occupancy (refer NBC-4, 3.1; 3.4.7, Table 23):	_____
*1.8	Sub Occupancy Type	_____
*1.9	Area of the site in Sq. Mtrs (minimum 1000 Sq. Mtrs)	
*1.10	(i) Total Built-up area of all floors including basements & stilts(in sqm)	_____ Sq. Mtrs.

	(ii) Fire precaution fee remittance particulars	<p>Fire Precaution Fee Payment should be made in the form of Challan Only @ Rs 10/- per Sq. mtr. for the total built-up area including basement and stilt areas.</p> <p>E-Seva User charges should be paid in the form of cash.</p> <p>Challan No. _____, Amount _____ and Date _____</p> <p>Name of the Bank _____</p> <p>Name of the Branch _____</p> <p>Treasury challan under the following head of account  SM: 0070 – Other Administrative Services.  MH: 109 – Fire Protection and Control  SH: (02) Fees on Fire  DH: 001- Other Receipts  DDO Code - 25001005001</p>
*1.11	Surrounding of the Premises	<p>North _____</p> <p>South _____</p> <p>East _____</p> <p>West _____</p>
*1.12	Open space front & other 3 sides of the Block	<p>Open space front &amp; other 3 sides (NBC-Part 3-4.6; 8.2.3.1, 9.4.1(a); Part 4-3.4.6)</p> <p>Note:- Access space vide a) NBC-Part 3-4.6, "additional" to open spaces reqd. vide Part 3-8.2/3, as per NBC-Part 4-3.4.6.1.,) additional to parking space per Part 4-7.4.1.c. If ht. exceeds 15 mtrs. refer NBC- Part 3-8.2.3.1 for minimum open space, around the building and 9.4.1(a) for front open space.</p>
	*1.12.1	Open space on North side _____ Metres.
	*1.12.2	Open space on South side _____ Metres.
	*1.12.3	Open space on East side _____ Metres.
	*1.12.4	Open space on West side _____ Metres.
	*1.12.5	Front side _____ Direction(East/West/North/South)
1.13	Projections into open spaces:	

	1.13.1	Front _____ Metres _____ direction					
	1.13.2	Side1 _____ Metres _____ direction					
	1.13.3	Side2 _____ Metres _____ direction					
	1.13.4	Rear _____ Metres _____ direction					
	Note:- Projected Balcony at higher floors should not exceed 1.20 mtrs. as per clause 8.4 of Part 3, NBC and sunshades over windows/ventilators or other openings not to exceed 0.75 mtrs.						
	*1.14	Block Details					
	*1.14.1	Number of floors _____ Number of Basements _____ Number of Stilts /Ground floor _____					
	*1.14.2.1	Capacity (aggregate width) of exits shall be based on occupant load (in the affected floor(s) and occupants that can be safely evacuated per 50 cms of exit, which is: 25/50/75 for stairs/ramp /doors, respectively, for residential educational or institutional bldgs. Corresponding figures are 50/ 60/ 75 for business& mercantile bldgs., for assembly occupancy 40/50/60, stairs/doors/ramps respectively  (NBC- Part 4-4.3/ 4.4) (Aggregate stairs width) _____					
	1.14.2.2	Whether horizontal exits are provided _____(Provided/Not Provided)  Note:- When horizontal exit is provided in buildings of mercantile, storage, industrial, business and assembly occupancies, the capacity per storey per unit width of exit of stair ways in table 21 may be increased by 50 percent and in buildings of institutional occupancy it may be increased by 100 percent (4.4.3 Part 4 NBC)					
	1.14.3	Floor	Area in Sq. Mtrs.	Classification of Occupancy:	No. Of Occupants as declared by the Builder:	No. Of occupants based on Table 20 i.e floor area divided by occupant load:	Total Aggregate width of Stair-Case in Mtrs. ( as declared by the Builder):
		Basement -1					
		Basement -2					

		Stilt 1/ Ground Floor														
		Stilt 2														
		Floor1														
		Floor2														
		Floor3														
		Floor4														
		Floor5														
		Floor6														
		Floor7														
		Floor8														
		Floor9														
		Floor10														
1.15	Refuge area:	Refuge area (NBC- 4-4.12.3 & Appendix D-1.11) ___ sq mtrs														
*1.16	Width of the road to which the building abuts and whether it is hard surfaced and motorable:	<p>The premises is abutting ___ no of Roads.  For Minimum width of abutting street refer (NBC-Part 3-4.6.a; 4.8; part 4-7.4.1.a).  (Note: The Abutting Road width should be minimum 12 mtrs.)  Specify Abutting Street Details:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">Abutting Street Name</th> <th style="text-align: left;">Abutting Street Width in mtrs.</th> <th style="text-align: left;">Side</th> </tr> </thead> <tbody> <tr> <td>Abutting Street 1</td> <td></td> <td></td> </tr> <tr> <td>Abutting Street 2</td> <td></td> <td></td> </tr> </tbody> </table>						Abutting Street Name	Abutting Street Width in mtrs.	Side	Abutting Street 1			Abutting Street 2		
Abutting Street Name	Abutting Street Width in mtrs.	Side														
Abutting Street 1																
Abutting Street 2																
*1.17	Entrances (Minimum width should be 4.5 mtrs. and head room clearance should be minimum 5.0 mtrs.)	<p>Proposed to provide ___ number of entrance/exit.  Specify: Entrance/Exit Details</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">Entrance width in mtrs.</th> <th style="text-align: left;">Abutting Road Width</th> <th style="text-align: left;">Side</th> </tr> </thead> <tbody> <tr> <td>Entrance 1</td> <td></td> <td></td> </tr> <tr> <td>Entrance 2</td> <td></td> <td></td> </tr> </tbody> </table> <p>Head room clearance _____ mtrs.</p>						Entrance width in mtrs.	Abutting Road Width	Side	Entrance 1			Entrance 2		
Entrance width in mtrs.	Abutting Road Width	Side														
Entrance 1																
Entrance 2																
*1.18	Car parking	<p>Car Parking Details:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">Basement/Stilt/Ground Floor</th> <th style="text-align: left;">No Of Cars</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>						Basement/Stilt/Ground Floor	No Of Cars							
Basement/Stilt/Ground Floor	No Of Cars															

		Basement _____ Stilt _____ Ground _____															
1.19	Ramps	Proposed to provide ___ramps (If no basement is there for the building, please enter 'NA'.) Specify Ramp Details Width of Ramp in mtrs.      Side Ramp 1 Ramp 2 Note:- As per cl 12.9.3 of open ramps shall be permitted if they are constructed within the building line.															
*1.20	Staircases																
	*1.20.1	No. of Internal staircase _____(Minimum 1) No. of External staircase _____(Minimum 1) All the staircases shall be designed to abut one of its sides to the external wall.															
Internal Stair Case Details:																	
	*1.20.2.1	Internal Staircases ( <b>Minimum width 1.50 meters</b> ) for other than Assembly and Institutional Occupancy, for Assembly and Institutional Occupancy Minimum internal staircase width should be minimum 2.0 meters  <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">No</th> <th style="text-align: center;">Location</th> <th style="text-align: center;">From</th> <th style="text-align: center;">To</th> <th style="text-align: center;">Width of staircases.</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td style="text-align: center;">.....</td> <td style="text-align: center;">.....</td> <td style="text-align: center;">.....meters</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Floor</td> <td style="text-align: center;">Floor</td> <td></td> </tr> </tbody> </table> Staircase 1 Staircase 2 Staircase 3 Staircase 4 Staircase 5	No	Location	From	To	Width of staircases.			.....	.....	.....meters			Floor	Floor	
No	Location	From	To	Width of staircases.													
		.....	.....	.....meters													
		Floor	Floor														
	*1.20.2.2	Travel distance ___mtr. distance from the farthest point and ___ mtr. distance from the dead-end of the corridor to the staircases (1½ times permitted travel distance is acceptable if entire building is proposed with sprinkler system)															

		(Number of staircases to comply with travel distance NBC-4 - 4.5 .If there are more than 1 internal staircase, one of the staircases may be extended to the basement and it should terminate at ground floor level and separate staircases shall be provided to reach the basement parking areas from ground floor and the same should be separated at ground level by ventilated lobby with discharge points to 2 different ends through enclosure.)																																								
	*1.20.2. 3	Width of the Threads _____ cm																																								
	*1.20.2. 4	Height of the riser _____ cm																																								
	*1.20. 2. 5	Number of riser _____ per flight																																								
	*1.20. 2. 6	Height of the hand rails _____ mtr (should be/ mtrs)																																								
	*1.20. 2. 7	The gap between two verticles _____ cm (should not exceed 15 cm)																																								
	*1.20. 2. 8	Head room clearance _____mtr.																																								
External Staircase details:																																										
	*1.20.3.1	<p>External Staircases:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Location</th> <th>From</th> <th>To</th> <th>Width of staircase</th> </tr> <tr> <td></td> <td></td> <td>.....</td> <td>.....</td> <td>.....mtrs.</td> </tr> <tr> <td></td> <td></td> <td>Floor</td> <td>Floor</td> <td></td> </tr> </thead> <tbody> <tr> <td></td> <td>Staircase 1</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Staircase 2</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Staircase 3</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Staircase 4</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Staircase 5</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(Note:- External staircase shall terminate at Ground/Stilt floor only, it should not extend to the basement. Minimum width should be 1.25 Mtrs.)</p>	No	Location	From	To	Width of staircase			.....	.....	.....mtrs.			Floor	Floor			Staircase 1					Staircase 2					Staircase 3					Staircase 4					Staircase 5			
No	Location	From	To	Width of staircase																																						
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	*1.20.3.2	Width of the Treads _____ cm																																								
	*1.20.3.3	Height of the riser _____ cm																																								
	*1.20.3.4	Number of riser _____ per flight																																								
	*1.20.3.5	Height of the hand rails _____ mtr. (should be 1 mtr.).																																								





	1.23.6	Proposed to provide ___number of Wet Risers/Wet Riser cum Down comers.
	1.23.7	Proposed to provide ___number of Yard Hydrants.
	*1.23.8(a)	Proposed to provide ___ number of Underground Static Water tank/tanks, totally _____ltrs. capacity.  Underground Static water Tank Details: Ltrs.  Underground Static water Tank 1  Underground Static water Tank 2
	1.23.8(b)	Mention Nearest Water source _____(River/Lake/Pond/Well/ Municipal Water Works)
	*1.23.9	Proposed to provide ___number of Terrace tank/tanks, totally ___ltrs. Capacity.  Terrace Tank Details           Ltrs.  Terrace Tank 1  Terrace Tank 2
	1.23.10	Proposed to provide the following Pumps:
	*1.23.10.1	Jockey Pump Details:           ltrs./min. capacity.  Jockey Pump 1  Jockey Pump 2
	*1.23.10.2	Electrical Main pump Details:   ltrs./min. capacity.  Electrical Main Pump 1  Electrical Main Pump 2
	*1.23.10.3	Standby Diesel Pump Details: ltrs./min. capacity.  Standby Diesel Pump 1  Standby Diesel Pump 2
	1.23.10.4	Electrical Pump for Sprinkler system Details: ltrs./min. capacity.  Electrical Pump for Sprinkler System 1  Electrical Pump for Sprinkler System 2
	1.23.10.5	Booster Pump Details:    ltrs./min. capacity.

		Booster Pump 1 Booster Pump 2			
	*1.23.11	_____ Number of Fire lifts Fire Lift Details: Capacity Fire Lift 1 Fire Lift 2  (Note minimum one Fire Lift with capacity Not less than 545 kgs / 8 persons lift for every 1200 sq. mtrs. area as per NBC part 4 – Annexure C 1.5)			
	*1.24 Bank Guarantee:	15% of the estimates of Fire Safety Systems Rs_____ as Bank Guarantee.			
	*1.25 Nearest Fire Station:	Nearest Fire Station_____ and Telephone Number_____			
	1.26 Public Address System	_____ (Provided/Not Provided)			

II	S. No	Description			
	*2.1	Whether Building Owner/Occupier Name and his address is filled in and signed	YES	NO	
	*2.2	Whether Location and Address of the Building/Site is filled in	YES	NO	
	*2.3	Whether Buildings plans include the following (for filling 2.3.1 to 2.3.34, please refer NBC-Part 2-12.2.5.1)  Note: The plans should be to scale. All plans shall be not less than 1:100 scale			
	*2.3.1.1	Whether 5 sets of Checklist duly filled in all columns and signed are submitted?	YES	NO	
	*2.3.1.2	Whether 5 sets of site plan duly marking open places on all sides is submitted.	YES	NO	
	*2.3.1.3	Whether 5 sets of Floor wise plans including Basements/Stilts duly marking fire safety systems are submitted.	YES	NO	
	*2.3.1.4	Whether 5 sets of Terrace plans are submitted.	YES	NO	

	*2.3.1.5	Whether 5 sets of Section plans are submitted.	YES	NO	
	*2.3.1.6	Whether 5 sets of Elevation plans are submitted.	YES	NO	
	*2.3.2.1	Width of the abutting street (to be not less than 12 mtrs.) (NBC Part 3-4.6)	YES	NO	
	2.3.2.2	Show if it is terminating in dead end (NBC- Part 3-4.7; Part 4-3.4.6)			
	*2.3.3	Area of the plot	YES	NO	
	*2.3.4	Plan of all floors with staircases, corridors	YES	NO	
	*2.3.5	Lift well, ramps,(if provided)	YES	NO	
	*2.3.6	Two section dwgs, through stairs(NBC- Part 2-12.2.5.1.b/c)	YES	NO	
	*2.3.7	Occupancy of all parts/ floors of bldg. (NBC- Part 2-12.2.5b; 13.2.f; Part 4-3.1.12/3.1.14 & 4.3)	YES	NO	
	2.3.8	For filling item 2.3.8.1-2.3.8.4, please refer to (NBC- Part 2-12.2.5.1.j/n;-Part 4-3.4.11/12;-C1.6/7; 1.17)			
	2.3.8.1	Details of : air-conditioning & dampers	YES	NO	NA
	2.3.8.2	Details of : mechanical ventilation & smoke exhaust Systems	YES	NO	NA
	2.3.8.3	Details of : vents for smoke to minimize their spread	YES	NO	NA
	2.3.8.4	Details of : Vents which should be minimum 2.5% of floor area of Basement	YES	NO	NA
	2.3.9	For filling item 2.3.9.1-2.3.9.2, please refer to (NBC- Part 2-12.2.5.1.d/e/m; Part 4-3.4/4; C-1.5/16; IS-1646;I.E.R.)			
	*2.3. 9.1	Location of elec. sub-station, transformer , generator, fire-lift	YES	NO	
	*2.3. 9.2	Location of smoke-stops in lobby/ floors	YES	NO	
	2.3.10	For filling item 2.3.10.1-2.3.10.4, please refer to (NBC- Part 2-12.2.5.p/q/r/s;-Part 4.5.1.2)			
	*2.3.10.1	Underground static water storage tank, terrace tank and	YES	NO	

		fire pumps				
		*2.3.10.2	Detection and fire alarm systems	YES	NO	
		*2.3.10.3	Hose-reels, wet-riser/wet riser cum Down comer (minimum one wet riser for every 1000 sq.m. covered area)	YES	NO	
		*2.3.10.4	Automatic Sprinklers (basement area >200 sq.m. automatic sprinklers should be provided)	YES	NO	
		*2.3.11	Details of motorable access to & around bldg. and turning radius at bldg. corners. (NBC- Part 2-12.2.5.1.a;- Part 3-4.6/7)	YES	NO	
		*2.3.12	Vehicular parking spaces (NBC- Part 2-12.2.51.g , Part 3-.10/appdx.B)	YES	NO	
		2.3.13	For filling item 2.3.13.1-2.3.13.3, please refer to (NBC- Part 2-12.2.5.1.b/k; Part 3-12.9.3.f; Part 2-8.3 to 13)  (Note NBC-Part 4-4.2.9; 4.2.10.m; C.6.2; for stairs from upper floors to basement. For corresponding rules for lifts, see NBC-Part 4-appdx-C1.5.h/j )			
		*2.3.13.1	Size(widths) of exit stair cases	YES	NO	
		*2.3.13.2	Size(widths) of balcony approach, corridors	YES	NO	
		*2.3.13.3	Size(widths) of ventilated lobby approach	YES	NO	
		2.3.14	Compartmentation (if any), show typical detail of fire-resistant doors/stops (NBC- 4-4.7, 3.4.8, 3.4.9; C-9)	YES	NO	NA
		2.3.15	Site plan duly marking open spaces on all sides from the building line to boundary of the premises	YES	NO	NA
	2.4	Type of Construction (NBC-Part 4-3.3)				
		*2.4.1	Construction to be type 1, including for ,external walls, load bearing elements, roof, stairs, lifts ,exit routes corridors.( NBC-Part 4-3.3, 3.4.7; IS-1642)	YES	NO	
		*2.4.2	Specifications for all fire safety items like fire resistant doors used as "fire Cut-offs" or " fire-breaks", or for stairs/lifts, to be furnished (NBC-Part 4-3.4.8.1/3/9)	YES	NO	
		*2.4.3	Finishing material used for interior surfaces and decor not to generate toxic smoke/fumes (NBC- 3.4.15; IS 12777 &	YES	NO	

		1642)			
<b>2.5</b>	<b>Access/Open space</b>				
	2.5.1	Dead end in abutting street allowed only in residential bldg. below 30 mtrs. ht, in which case,81 sq. mtrs. turning space reqd. (NBC- Part 3-4.7;)	YES	NO	NA
	*2.5.2	Entrance gate minimum width & head room, 4.5 & 5 mtrs. resp.(NBC-Part 4-3.4.6.1;)	YES	NO	
	2.5.3	Approach to bldg. and access space on all sides up to 6 mtrs. width shall (refer to NBC- Part 3-4.4.2, / 4.6,/8.4, 1.d, /Part 4-3.4.6, 3.4.6.1.c/d, 5.1.6)			
	*2.5.3.1	be hard surfaced for 45 ton fire vehicles and be motorable	YES	NO	
	2.5.3.2	if have roof on water tank or bridge, if any in access route, should withstand a load of 45 ton fire vehicle. (NBC-Part 4-5.1.6)	YES	NO	NA
	*2.5.3.3	This space of 6 mtrs., for access, shall be maintained free of parking, and kept free of any obstructions, structures or fixtures up to ht. of 4.5 mtrs., above which 1.25 mtrs. unenclosed balconies are allowed	YES	NO	
2.6	<b>Exit Requirements</b>				
	2.6.1	General Exit Requirements (B-20/21; NBC-Part 4-4, appdx C) (Note-Lift and escalators shall not be considered as exits.( NBC-Part 4-4.2.2))			
	*2.6.1.1	Every public place to have sufficient safe exits-without passing through another occupied unit.( NBC-Part 4-4.2.4/4.2.11)	YES	NO	
	*2.6.1.2	All escape Exit routes to have clearly visible & illuminated signs with battery backup emergency alternate power supply , (NBC-Part 4-4.2.7; 4.16.3/4/10, C1.14b)	YES	NO	

	*2.6.1.3	Fire-check doors for fire resistance of two hour to prevent spread of fire/ smoke, in escape routes, particularly at entrance to lifts and stairs which are prone to funnel/ flue effect ( NBC-Part 4-4.2.9)	YES	NO	
	2.6.1.4	Exits to suffice simultaneously for assembly and other occupancy, if any, unless Fire department determines that, condition are such that simultaneous occupancy will not occur -(NBC-Part 4- 6.4.4.8/9)	YES	NO	NA
	*2.6.2.1	Number of persons within any floor area or occupant load shall be based on actuals, but not less than that given in (NBC- Part 4- 4.3; Table 21)	YES	NO	
	*2.6.2.2	Locate exit stairs, so that travel distance does not exceed 22.5 mtrs. for residential, educational, institutional and hazardous occupancies and 30 mtrs. for assembly, business and storage and 45m for industrial buildings. These should be remote to one another and should provide exit in different directions. For basements travel distance should not exceed 15 meters (NBC- Part 4- 4.5)	YES	NO	
	*2.6.2.3	Doorways to be min. 100 cms (200 cm. for assembly areas)	YES	NO	
	*2.6.2.4	Open into corridors or through landings into enclosed staircases for continuous protected egress (NBC-Part 4- 4.7)	YES	NO	
	*2.6.2.5	Staircases shall be of enclosed type (NBC-Part 4-4.6)	YES	NO	
	*2.6.2.6	No. and sizes of exit staircases to depend on 6b(1 to 3) above and 7A5 (NBC-Part 4-4.3/4/5&6)	YES	NO	
	*2.6.2.7	Exit doors to be open able from served side, without keys.(NBC-Part 4-4.7.5)	YES	NO	
	2.6.3	Corridors and Passageways			
	*2.6.3.1	The width of the above shall not be less than the aggregate required width of exit doors leading in direction of egress .(NBC- Part 4-4.8.1)	YES	NO	
	*2.6.3.2	The above (& stairs/lifts) shall have fire/smoke resistant	YES	NO	

		doors			
		*2.6.3.3	Have adequate ventilation(NBC-Part 4-4.8.3)	YES	NO
		*2.6.3.4	Illumination required to ensure safe travel	YES	NO
2.7	2.7a	Internal Staircase			
		2.7a.1	For (2.7.a.1.1-2.7.a.1.4) ( Refer NBC- Part 4-4.9.6/7/8)		
		*2.7a.1.1	Minimum width 1.5 mts.. for other than Assembly buildings (For Assembly and Hospital buildings minimum width is 2.0 meters)( Net width of stairs, available between hand rails important)	YES	NO
		*2.7a.1.2	Tread 25/30 cms. for residential/other than assembly	YES	NO
		*2.7.a.1.3	Riser max 15 cms ht.	YES	NO
		*2.7a.1.4	No. of risers not more than 15 Nos. per flight	YES	NO
		*2.7a.1.5	Construction should be with non-combustibles material.(NBC- Part 4- 4.9.1)	YES	NO
		*2.7a.2	To be a self contained unit with at least one external wall and be completely enclosed. (NBC- Part 4- 4.9.2)	YES	NO
		*2.7a.3	Shall not be around lift(NBC-Part 4-4.9.3)	YES	NO
		*2.7a.4	Hand rails to be at at 100 cms. height (NBC- Part 4- 4.9.9)	YES	NO
		*2.7a.5	To be designed such that the No. of people in between floor landings, is not less than those on each floor. (NBC- Part 4- 4.9.10)	YES	NO
		*2.7a.6	To contain no electrical shafts/AC ducts or gas pipes. (NBC- Part 4-4.9.4/10f)	YES	NO
		*2.7a.7	Access to stairs shall be through two hr. rated fire/smoke door (NBC-Part 4-4.9.10.b)	YES	NO
		2.7b	External Stairs		
		*2.7b.1	Shall be directly connected to ground. (NBC- Part 4-4.11.2)	YES	NO
		*2.7b.2	Minimum width 1.25 meters	YES	NO
		*2.7b.3	Entrance to be separate and remote from internal stairs. (NBC-Part 4-4.11.3)	YES	NO



	*2.7b.4	To have no wall/window opening , close to it (NBC-Part 4-4.11.4)	YES	NO	
	*2.7b.5	Open able vents/ducts to outer air be provided at landings to facilitate venting of smoke, if any, and for rescue/fire fighting (NBC-Part 4 C.1.4)	YES	NO	
	*2.7b.6	Route to be Always free of any obstructions /doors shall be open able from the served side without use of a key (NBC-Part 4-4.11.6)	YES	NO	
	*2.7b.7	Shall be of non-combustible materials and doors leading to it shall have the reqd. fire resistance. (NBC- Part 4-4.11.6)	YES	NO	
	*2.7b.8	Fire escapes not to be taken into account in calculating evacuation time.(NBC-Part 4-4.11.10)	YES	NO	
	*2.7b.9	Width/tread, to be not less than 1.25 meters/ .25 metres resp.; riser not more than 19 cm. and flights/angle not more 15/45 degrees, resp. (NBC-Part 4, 4.11.7/8). However, the corresponding dimensions for internal stairs ie: width/tread/riser at 150/25/15 cm. resp. are much preferred to ensure safer evacuation.)	YES	NO	
2.8	Miscellaneous Exit Items				
	2.8.1	Fire Tower			
	2.8.1.1	Fire Tower is the preferred escape route, being an enclosed staircase, approached from floors, thru. landings separated from floors and stairs by fire-resistant doors and open to outer air (NBC-Part 4-3 & 4.13)	YES	NO	NA
	2.8.1.2	For business, mercantile, institutional, theaters , if >8 stories or >24 mtr ., in height, at least one fire tower is reqd.	YES	NO	NA
	2.8.2	Horizontal Exits			
	2.8.2.1	To have with the same width at least one fire door of self-closing type (NBC-Part 4-4.12.1/2)	YES	NO	NA
	2.8.2.2	Doors to be openable at all times from served side(s) (NBC- Part 4-4.12.5)	YES	NO	NA

	2.8.2.3	Refuge area of 15 m <sup>2</sup> or an area equivalent to 0.3 m <sup>2</sup> per person to accommodate the occupants of two consecutive floors, whichever is higher, shall be provided as under.  (a) For Floors above 24 m and upto 39 m – one refuge area immediately above 24 m  (b) For Floors above 39 m – one refuge area on the floor immediately above 39 m and soon after every 15 m	YES	NO	NA
	2.8.3	Ramps			
	2.8.3.1	To be not steeper than 1 in 10 and Never steeper than 1 in 8. Surface to be skid proof NBC-Part 4-4.14)	YES	NO	NA
	*2.8.3.2	To never abut the street without level space, so as to provide safe sighting, before driving into the street. (NBC-Part 3-10).	YES	NO	
	2.8.3.3	In plots over 2000 sq. mtrs. Ramps shall be within bldg, line, for safety reasons	YES	NO	
2.9.	Electrical Safety				
	*2.9.1	To comply with Indian Electrical Rules, including related Indian standards/Codes stipulated therein ; NBC Part 8-2 ; N.E.C.- Part 3-3; and IS-4878-14 ; IS- 1646 & 732.	YES	NO	
	*2.9.2	Elec. Installations shall be by licensed electrical contractor & supervised by holder of competency-certificate/permit issued by government. Appropriate certificates reqd.(IS-732-3.5)	YES	NO	
	*2.9.3	Completion drawings showing all circuits to enable functional checks to verify compliance with applicable rules(NBC- Part 8-3-9.1.5/9.2; IS 732.-3.1/.4.1/.5/.9)	YES	NO	
	*2.9.4	Specific Requirements			
	*2.9.4a.1	Emergency and escape lighting powered by source independent of normal power, for stairs/ exit routes & fire alarm	YES	NO	
	*2.9.4a.2	With One and half hrs. battery backup (NBC-Part 4-4.16 ; appendix-D1.14)	YES	NO	NA
	*2.9.4b	Alternate/Emergency generator fed, separate, direct power circuits for item 2 (refer NBC-Part 4-C.1.5.p ;1.6.4.3 ; 1.12,14,15)			NA

		*2.9.4b.1	Fire pumps, lifts	YES	NO	
		*2.9.4b.2	Smoke Exhausters	YES	NO	
		*2.9.4b.3	Emergency Lighting	YES	NO	
		*2.9.4b.4	Fire Alarm /P.A. Systems  (Note: Auto start and auto switch over from normal to emergency source should be ensured)	YES	NO	
		2.9.4c	Transformers, if in basement to have enclosure of 4hr. rating (NBC-Part 4-C.1.16.c)	YES	NO	NA
		2.9.4d	Transformers room/enclosure, location and ventilation / exhaust to be such that no smoke or fumes there from can ingress into exit/escape routes or parking or other parts of the bldg(NBC-Part 4-6.4.6.5)	YES	NO	NA
		*2.9.4e	Transformer plinth should be at least 15 cm. above grade and if oil filled should have curbs to prevent egress of leaking oil into any parking area.(NBC- Part 8-2-4.2.2.c/g.)	YES	NO	
		2.9.4f	Periodical verification of efficacy of emergency/alternate power supplies and related escape and fire safety equipment.(IS-1646-3.6&11.6)	YES	NO	NA
		*2.9.4g	Compliance with I.S.1646;732; 10028, regarding fire safety of bldg., electrical wiring & transformers resp.			
		2.9.4h	Indoor transformers to have auto High velocity water spray or Emulsifying system (IS-15.10.3)	YES	NO	NA
		2.9.4i	Transformer shall have soak pit, fencing and provided with 45 ltr foam trolley.	YES	NO	NA
		2.9.5	Power circuits	YES	NO	NA
		*2.9.5.1	The lighting in, passageways, stairways, exits, and parts of bldg. open to public, should be divided into two halves, each half being fed by separate circuit, controlled by switches, located remote from each other.(IS-1646)	YES	NO	

	*2.9.5.2	Electrical fires being common cause of fires, strict compliance I.E.R 30 (ISI, compliant electrical material) and IS-732 & NBC- Part 8-2,(for electrical wiring) , is essential	YES	NO	
	*2.9.6	Lightning protection per IS- 2309. (NBC- Part 3-19)	YES	NO	
2.10	Fire Protection (The following aspects should be taken care of.)				
	2.10a	Building Design			
	*2.10a.1	Type of construction to comply with item 4, above, to prevent rapid spread of fire, smoke or fumes which may otherwise contribute to loss of lives and property. Fire resistance ratings to comply with NBC-Part 4 cl-3.3 Table 1. (Any deviations to be specifically, noted)	YES	NO	
	2.10a.2	If a bldg. has more than one occupancy it shall comply with requirements of the most hazardous one, unless 4 hr. rated separating wall is provided (NBC- Part 4-3.4.7)	YES	NO	NA
	*2.10a.3	Fire resistant doors, 1 hr. rated, in escape routes, particularly at entrance to lifts, staircases , per 7.a-7, above (NBC-Part 4-4.2.4& IS-361)	YES	NO	
	*2.10a.4	Doorway or opening in separating walls/floors to limit spread of fire, smoke by use of 2 hr. rated fire resistance doors/steel rolling shutters (NBC- Part 4-3.4.8 & 3.4.8.1; IS-12458)	YES	NO	
	*2.10a.5	Openings in walls/ floors for cables, plumbing etc. to be in ducts/shafts enclosure of 2hr.fire-resistance, with 1 hr. rated inspection doors.(NBC-Part 4-3.4.8.2/3 & C.1.9)	YES	NO	
	*2.10a.6	Seal space between cables etc. and shaft ,with fillers, to stop fire at every floor level.(NBC-Part 4-3.4.8.3)	YES	NO	
	*2.10a.7	Surface finishes on walls/ ceilings/façade shall minimize the spread of fire or toxic fumes (NBC- Part 4-3.4.15.1;C.11 )	YES	NO	
	*2.10a.8	Use "Class 1 flame-spread", surfacing material, and fabric materials used for decor, carpets, curtains etc. per IS 2777. (NBC-Part 4-3.4.15.2,6.4.6.1,C1.2 & 11.1)	YES	NO	
	*2.10a.9	Walls, partitions or floors lined with combustible material, to have surfaces conforming to IS 1642, to prevent rapid fire spread, hampering escape of occupants. (NBC-Part 4-3.4.15.5)	YES	NO	

	*2.10a.10	Openable windows, on external walls or on fully glazed facades, to have locks which can be opened by fire-man's axe to enable quick access for rescue of inmates, and for fire-fighting. (NBC-Part 4-3.4.16,C.1.7).  (Note - Accessibility of fire men into higher floors is important)	YES	NO	
	2.10b	Air Conditioning/ Ventilation			
	2.10b.1	To be designed to minimize spreading of fire smoke & fumes from one fire area/floor to another or to escape/exit path ,staircases, etc.  (NBC- Part 4-3.4.11 & C1.17; Part 3-sec.-1/3)	YES	NO	NA
	*2.10b.2	In case of fire, or smoke at A.C's outlet, Automatic dampers to close, to stop spreading of smoke	YES	NO	
	*2.10b.3	In case of fire, stop fans, unless these are arranged to remove smoke from fire area.(NBC-Part 4-3.4.11,2)	YES	NO	
	*2.10b.4	From safety point of view, separate air handling systems for various floors are preferred, to minimize hazard of smoke spreading. Refer (NBC-Part 4-3.4.11.4)	YES	NO	
	2.10c	Smoke Venting  Note -It is well established that far greater lives are lost due to smoke (more so, if exits are deficient), than due to fire-burns refer (NBC-Part 4-3.4.1/12,4.2.9,C1.6 )			
	*2.10c.1	Automatic smoke vents, with area min.3.3% of floor area, in assembly areas and balconies, shall be installed. Refer (NBC-Part 4-3.4.6.4.2/6,4.4,6.4.6.11)	YES	NO	
	*2.10c.2	The above, is natural draft smoke venting, opened by smoke sensitive device, automatically. To substitute this with powered exhausters, dept.'s permission is reqd. Refer (NBC-Part 4-3.4,6.4.4/6.4.5)	YES	NO	
	2.10d	Basements (Please refer 12.9.3 of Part 3 NBC and C 1.6 of Part 4 NBC)			
	2.10d.1	Basements, to be separately ventilated with grills etc.having 2.5% area of floor. Alternately, air inlet& smoke outlet ducts at floor & ceiling level resp. be provided refer (NBC-Part 4-	YES	NO	NA

		C.1.6.1)			
	2.10d.2	Mechanical extractors with 30 change/hr. in case of fire fed by alternate power also reqd. for lower basement, if any. Refer (NBC-Part 4-C.1.6.4)	YES	NO	NA
	2.10d.3	Smoke from basement fire shall in no case ingress into any exit path/stairs serving upper floors. Refer (NBC-Part 4-C1.6.6)	YES	NO	NA
	2.10d.4	Use of LPG/Pressure. stove in basements is prohibited, while allowed in other areas 4 hr, fire- resistant enclosures. Refer (NBC- Part 3-12.9; Part 4-C1.6.5)	YES	NO	NA
	2.10.d.5	Every basement shall be in every part at least 2.4 m in height from the floor to the underside of the roof slab or ceiling.	YES	NO	NA
	2.10.d.6	Adequate ventilation shall be provided for the basement. The ventilation requirements shall be the same as required by the particular occupancy according to byelaws. Any deficiency may be met by providing adequate mechanical ventilation in the form of blowers, exhaust fans, air-conditioning systems etc.	YES	NO	NA
	2.10.d.7	The minimum height of the ceiling of any basement shall be 0.9 m and the maximum 1.2 m above the average surrounding ground level	YES	NO	NA
	2.10.d.8	Adequate arrangements shall be made such that surface drainage does not enter the basement	YES	NO	NA
	2.10.d.9	The walls and floors of the basement shall be watertight and be so designed that the effects of the surrounding soil and moisture, if any, are taken into account in design and adequate damp proofing treatment is given	YES	NO	NA
	2.10.d.10	The access to the basement shall be separate from the main and alternative staircase providing access and exit from higher floors. Where the staircase is continuous in the case of buildings served by more than one staircase, the same shall be of enclosed type serving as a fire separation from the basement floor and higher floors. Open ramps shall be permitted if they are constructed within the building line subject to the provision of 2.10.d.8.  Note: - The exit requirements in basements shall comply with	YES	NO	NA

			the provisions of Part 4 Fire and Life Safety.			
		2.10.d.11	Each Basement shall be separately ventilated. Vents with cross sectional area (Aggregate) not less than 2.5% of the floor area spread evenly round the perimeter of the basement shall be provided in the form of grills, or breakable stall board lights or pavement lights or by way of shafts. Alternatively, a system of air inlets shall be provided at basement floor level and smoke outlets at basement ceiling level. Inlets and extracts may be terminated at ground level with stall board or pavement lights as before, but ducts to convey fresh air to the basement floor level have to be laid. Stall board and pavement lights should be in positions easily accessible to the fire brigade and clearly marked 'Smoke outlet' or air inlet with an indication of area served at or near the opening.	YES	NO	NA
		2.10.d.12	The staircase of basements, shall be of enclosed type having fire resistance of not less than 2h and shall be situated at the periphery of the basement to be entered at ground level only from the open air and in such positions that smoke from any fire in the basement shall not obstruct any exit serving the ground and upper stores of the building and shall communicate with basement through a lobby provided with fire resisting self closing doors of 1h resistance. For travel distance see 4.5 part 4 NBC. If the travel distance exceeds as given in table 21, Part 4, Additional staircases shall be provided at proper places.	YES	NO	NA
		2.10.d.13	In Multi-storey basements, intake ducts may serve all basement levels, but each basement level and basement compartment shall have separate smoke outlet duct or ducts. Ducts so provided shall have the same fire resistance rating as the compartment itself. Fire rating may be taken as the required smoke extraction time from smoke extraction ducts.	YES	NO	NA
		2.10.d.14	Mechanical extractors for smoke venting system from lower basement levels shall also be provided. The System shall be of such design as to operate on actuation of heat/smoke sensitive detectors or sprinklers, if installed, and shall have a considerably superior performance compared to the standard units. It shall also have an arrangement to start it manually.	YES	NO	NA
		2.10.d.15	Mechanical extractors shall have an internal locking arrangement, so that extractors shall continue to operate and supply fans shall stop automatically with the actuation of fire detectors.	YES	NO	NA

	2.10.d.16	Mechanical extractors shall have an alternative source of supply	YES	NO	NA
	2.10.d.17	Ventilating ducts shall be integrated with the structure and made out of brick masonry or reinforced cement concrete as far as possible and when this duct crosses the transformer area or electrical switch board, fire dampers shall be provided.	YES	NO	NA
	2.10.d.18	If cutouts are provided from basements to the upper floors or to the atmosphere, all sides cutout openings in the basements shall be protected by sprinkler head at close spacing so as to form a water curtain in the event of fire.	YES	NO	NA
	*2.10e	First aid fire extinguishers should be provided as per IS-2190:1992 & NBC-Part 4-5.1  Note:- The following minimum number of fire extinguishers should be provided.			
		i) One ABC powder extinguishers of 5 kgs. capacity and 2 number of fire buckets filled with clean, dry, fine sand should be provided for every 8 cars.	YES	NO	
		ii) One extinguishers of 2 kgs. capacity should be provided near the entrance to each main switch board room.	YES	NO	
		iii) 2 ABC powder extinguishers of 5 kgs. capacity should be provided near transformer, if installed.	YES	NO	
		iv) 2 ABC powder extinguishers of 5 kgs. capacity should be provided inside each lift room.	YES	NO	
		v) 1 water pipe gas cartridge extinguisher of 9 ltrs capacity should be kept near each staircase landing on every floor.	YES	NO	
		vi) Scale of suitable extinguishers for other areas shall be collected before approaching the department for final clearance, after finalizing utility of each area.	YES	NO	



		vii) All the extinguishers suggested above should be with BIS Mark and should be located at an easily accessible position without obstructing the normal passage.	YES	NO	
	*2.10f	Fire service inlet (4 way) refer (NBC Part4-5.1.6.b)	YES	NO	
	*2.10g	Fire lift(546 Kg capacity)@1 for every 1200sq m floor area Refer (NBC-Part 4-appdx-C.1.5)	YES	NO	
2.11	Special Hazards				
	*2.11.1	Rooms with refrigeration equipment/transformer not to be adjacent to each other and should be vented separately to outer air.(NBC-Part 4-6.4.6.5)	YES	NO	
	*2.11.2	All rooms/areas storing combustible material/equipment/etc. be effectively cut off from exits/assembly areas.(NBC-Part 4-6.4.6.6)	YES	NO	
	*2.11.3	Whether minimum fixed fire fighting installations as prescribed in table 23 of NBC-Part 4 are provided( NBC -Part 4 appdx -d is also applicable)			
		1) Proposed to provide emergency lighting with minimum 2 hrs battery backup in the escape route.	YES	NO	
		2) Proposed to provide Auto glow signages in all floors.	YES	NO	
		3) Proposed to provide Public Address System	YES	NO	
2.12	Miscellaneous				
	*2.12.1	For building 15m and above, NBC-Part 4, appdx-C is applicable	YES	NO	
	*2.12.2	One Fire lift with capacity of not less than 545 kg. (8 persons lift) for every 1200 sq mtrs of floor area shall be provided	YES	NO	

		(NBC-Part 4-C.1.5)			
	*2.12.3	All floors to be compartmented into 750 sq. mtrs. area through 2hr rated fire separation walls (NBC- Part 4 -C.1.8)	YES	NO	
	*2.12.4	Basement ventilation and staircases shall be such that smoke cannot travel to upper floors	YES	NO	
	2.12.5.(a)	For Buildings above 60 mtrs height, whether helipad arrangement is made (cl C.10 of annexure C Part 4 NBC, 2005)	YES	NO	NA
	2.12.5.(b)	For Buildings above 60 mtrs height, Whether the additional Emergency plan of action including provision and maintenance of Hydraulic platform with capacity to have an access up to the terrace of the building round the clock with officer and crew duly signed by a qualified fire Engineer is enclosed?	YES	NO	NA
	2.12.5.(c)	For Buildings above 60 mtrs height, Whether Fire fighting shafts as per BS 5588 of 1986 are proposed and earmarked in the plans.	YES	NO	NA
	*2.12.6	Whether compartmentation of upper floors i.e. one compartment for maximum of 1125 sq. mtrs floor area is proposed to be done to confine the fire/smoke to the area where fire incident has occurred (Cl C.9 Annexure C , Part 4, NBC, 2005	YES	NO	
	*2.12.7	Whether smoke management is strictly ensured, so that exit route is free from smoke logging in case of fire.(Cl 3.4.8, 3.4.9, 3.4.12,4.2.9,4.10 Part 4 NBC, 2005	YES	NO	
2.13	Fire pumps (Refer Table 23 of Part 4 of NBC, 2005)				
	*2.13.1	Whether estimates for Fire Safety System (certified by the architect) submitted?	YES	NO	
	*2.13.2	Whether 15% of the estimates of Fire Safety System as Bank Guarantee is submitted?	YES	NO	
	*2.13.3	Whether challan copy submitted ?	YES	NO	
	*2.13.4	Whether Undertaking on Rs 100/- Stamp paper submitted ?	YES	NO	
*2.14	Provide name, address, licensed no., signature of technical staff				

		Name	Phone number(Land line/Mobile)	License no	signature			
		Builder				YES	NO	
		Architect				YES	NO	
		Structural Engineer				YES	NO	
		Electrical Contractor				YES	NO	
		Fire Safety Systems Contractor				YES	NO	
Explanatory Notes								
III								
		3a.1	"NBC"---National Building Code of India ( as amended in 2005 and) . " Part 3"/" Part 4", "Part 2" etc. refer to parts of NBC.					
		3a.2	I.E.R. refers to Indian electrical rules.					
		3a.3	S.P.30-1984 is the National Electrical Code.					
		3a.4	I.S. refers to Indian Standards					
		3b	NBC-Part 4-appdx-D, is mandatory for bldgs. 15 mts and above. However, may be referred to for other buildings. Also, depending on the degree of compliance with applicable rules or local conditions, as determined by the fire department					
		3c	Each of the rules is sufficient provided all others are followed. Hence, inadequate compliance with one rule may warrant enhanced stress on others, as consented to by fire department					
		3d	Brief descriptions are given for each item The referred rules give details					

	3e	<p>Considering the safety scenario in most high-rise bldgs., the unreliability of power supply, and the high incidence of elec. shorts circuits, etc., resulting in fires, the manual and automatic fire-alarm are preferred for all high-rise bldgs.</p> <p>For the same reasons and because delays in fire reporting/quenching is often causing avoidable loss of lives and property. Hence automatic sprinklers, which have proven cost effective, are preferred for such bldgs.</p>			
	3f	<p>In the pre construction design provisions and commitments can be evaluated but all columns cannot be filled in detail. In this case brief description with applicable I.S. can be given. However, in the post construction stage, specific details of installations, corrections in approved drawings to reflect "as-built" situations, and certificates etc, duly signed by technical persons, should be submitted and all columns filled up, to facilitate inspection, functional checks and issuance of final NOC required for occupancy certificate from Municipal authorities.</p>			
	3g	<p>NOC is valid for the particulars provided in the application. For any change of class of occupancy, fresh NOC for occupancy will be required.</p> <p>(NBC-Part 4-3.1.12 &amp; 3.1.14 &amp; NBC- Part 2 cl -13.2.f &amp; B-4.2. Part 3-b).</p>			
	3h	<p>Most of the fatalities, in fire incidents are due to</p> <p>a) Unrestrained and avoidable spreading of</p> <p style="padding-left: 40px;">Smoke / fumes due to insufficient smoke</p> <p style="padding-left: 40px;">Sealing/exhaust arrangements</p> <p>b) Smoke in escape route and in stairs make them</p> <p style="padding-left: 40px;">Difficult to use.</p> <p>c) Inadequate aggregate width of stairs with insufficient ventilations. If smoke exclusion from exit stair case is not ensured, then larger aggregate width of stairs would be required to ensure evacuation of inmates of affected floors within two and half minutes stipulated in NBC Part 4-cl-8.4</p>			

	3i	Any critical delay in rescue by fire fighters because of insufficient access to the mandatory 6m-width access path compounds the problem due to obstructions (upto 4.5m height) like low balconies, support structures and fixtures and parking of vehicles. Therefore the rules related to 8 and 9 above call for strict compliance for preventing			
	3j	In each specific case, the fire department may stipulate additional measures, as being necessary for ensuring fire safety of building inmates and public (Section 12 of Telangana Fire Service Act, 1999)			
	3k	The architect and the owner of the building shall sign the checklist and plans.			
	3l	This checklist does not cover cinema occupancy (sub-occupancy type 01 & 02)			

**Form - 17**

*[See Rule 15(1)(d)]*

**Undertaking on Rs. 100/- stamp paper format (To be typed on Rs. 100/- Stamp Paper) Undertaking**

This letter of undertaking is executed by

.....  
 .....  
 .....Infavour of the Director General, Fire and Emerge  
 Services, BRKR Govt., Offices/Complex, Tank Bund Road, Hyderabad-500063.

1. We say that we are promoters and Developers Builders of the Multi storeyed building at .....

.....  
 .....

2. We say that as stipulated by you we will provide all fire s< systems as per National Building Code and Multi-Storeyed Building Regulations, 1981 in the above Multi-Storeyed Building and prepare estimate of Rs towards the provision of all Fire Fighting System and submit the estimate in original along with the general information checklist/on fire safety measures for approval.

3. We undertake to incur an expenditure of Rs .....for providing Fire Safety arrangements as per details furnished in the above estimate.

4. We undertake to furnish Bank Guarantee for 15% of the estimated cost of fire safety systems as above in favour of Director General of Fire Services, obtained from any Nationalised Bank for a period years guaranteeing to provide all fire fighting systems as per National Bui Code and maintain them in good working condition round the clock.

5. We agree that the above Bank Guarantee can be invoked by Director General of Fire Services at any time in the event of non-provision or maintenance of fire fighting systems in our Multi-storeyed Building as per National Building Code or in the event of non-compliance of any of the safety measures suggested in the provisional No-Objection Certificate.

6. We also agree that the provisional No-Objection Certificate shall be issued by the Director General of fire services for the construction of Multi-storeyed Building only after furnishing the above bank guarantee by us.

7. We say that as stipulated by you we will undertake to impart training to 40% of the occupants and employees working at Building in fire prevention and fire fighting at Telangana Fire Service State Training School, Vattinagulapally, Hyderabad within 6 months from the date of occupation.

8. We undertake to maintain and keep the fire fighting equipment installed at Building.....

.....in  
 good working condition at all times by regularly servicing and replacing the obsolete equipment.

Place: Signature of the Builder/Promoter/Developer

Date: Name:

Designation:

Address for Correspondence Contact

Telephone number.

**Form No. 18**

[See Rule 15(l)(f)]

Government of Telangana

Fire and Emergency Services Department

From

To

.....  
.....  
.....  
.....

Rc. No.,.....,

Date.....

Sir,

Sub: - Fire and Emergency Services Department - Construction of Multi Storeyed Building by .....Issue of No Objection Certificate -Reg.

Ref:- 1) Application of M/s .....with e-SevaUnique I.D. No.....

2) Report of the Multi-Storeyed Building Inspection Committee, Hyderabad Rc. No

3) Judgment dated 28.9.2006 of the Hon'ble High Court of A.P. in W.P. M.P. No. 21991 of 2006 in W.P. No. 26365 of 2005.

\*\*\*\*\*

Vide reference cited (3) (copy enclosed), the Hon'ble High Court has directed that:

- "Since the Department has carried out necessary inspection and has found nothing objectionable, we give liberty to the concerned authority to issue no objection certificate to the applicant subject to the condition that if the applicant makes any deviation from the sanctioned plan, then the competent authority shall be entitled to demolish the entire building irrespective of the stage of construction.
- The department has in last more than six months rigorously ensured total adherence to the norms prescribed and the relevant statutory provisions made for taking fire safety measures, we deem it proper to modify order dated 21.3.2006 and direct that the competent authority shall be free to consider and decide the applications made in further for grant of No Objection Certificate under the A.P. Fire Service Act, 1999 after clearance by the Multi-store Building Inspection Committee."

2) The Multi-Storeyed Building Inspection Committee, Telangana Fire Services Department vide reference cited (2) has recommended for the issuance of No Objection Certificate to the proposed Multi-Storeyed Building with ..... with a height of ----- for ----- Occupancy being constructed by M/s.....

3) In pursuance of the orders of the Hon'ble High Court cited above, the No Objection Certificate is issued to the proposed Multi-Storeyed Building block with . ....with a height of ----- meters for -----Occupancy being constructed M/s ..... as per section

13(1) of Telangana Fire Service act, 1999 and building plans are forwarded herewith after countersigning the same for your approval.

4) The Builder may be informed of the following Act/Rules/Regulations

1. Telangana Fire Service Act, 1999:

As per Section 31 of "whoever wilfully contravenes any provisions of this Act or the rules made thereunder or fails to comply with any requisition lawfully made upon him under any provisions of this Act shall, without prejudice to any other action taken against him under Section 22 be punishable with imprisonment for a term which may extend to three months or with fine which may extend to twenty five thousand rupees or with both; and where the offence is a continuing one, with a further fine which may extend to three thousand rupees for every day during which such offence continues after the conviction for the first such offence.

II. Municipal Corporation Building Bye-Laws, 1981:

As per Bye-Law 12 "On completion of the building work, the licensed technical personnel shall give notice to the Authority in prescribed form in pursuance of sub-section (1) of Section 455 of the Act."

The Builder, on completion of the Building and before occupation, should intimate the Director General of Fire Services for inspection and issue of "No Objection Certificate".

As per Bye-law 13.1 "No building erected, re-erected or altered materially shall be occupied in whole or in part until the issue of an Occupancy Certificate by the authority affirming that such building is fit for occupation".

III. National Building Code of India:

As per Clause 13.1 of Part-II of the National Building Code of India "neither granting of the permit nor the approval of the drawings and specifications, nor inspections made by the Authority during erection of the building shall in any way relieve the owner of such building from full responsibility for carrying out the work in accordance with the requirements of the National Building Code of India."

The building should not be occupied without "No Objection Certificate" from the Fire Services Department.

IV. As per Clause 9.3 of Part II of the National Building Code of India "the Licensed Architect/Engineer/Structural Engineer/Supervisor/Town Planner shall be responsible for supervision of the construction and for the completion certificate. In the event of violation of the provisions of the Code he shall be liable to penalties as prescribed by the Authority including cancellation of the Licence".

V. Multi-Storeyed Building Regulations, 1981:

a) As per Regulation 06 "in so far as the determination of sufficiency of all aspects of structural design, building services, plumbing, fire protection, practices and safety are concerned, the specifications, standard and Code of Practice recommended in the National Building Code of India shall be fully conformed to, and any breach thereof shall be deemed to be a breach of the requirement under the Multi-Storeyed Building Regulations."

b) As per Rule 5(2) of M.S.B. Regulations, 1981, the construction of building should be periodically inspected jointly with the representative of Chief Engineer, HUDA and



Divisional Fire Officer,..... to ensure that the construction of Multi-storeyed Building is undertaken as per approved plans and Fire Precautionary and Fire Protection measures, as suggested earlier are implemented.

5) The builder has proposed the following open spaces for the Multi- Storey Building .....

Side	Open space required as per NBC	Proposed to provide by the Builder
North .	..... meters	..... meters
East .	..... meters	..... meters
South .	..... meters	..... meters
West .	..... meters	..... meters

6) **Means of Escape:**—The proposed Multi Storeyed Building has the following Means of Escape (Internal, External staircases).

Sl. No	Details of Means of Escape	Minimum width required as per NBC	Width of Staircases provided
1.	Internal Staircases ... Nos.	..... mtrs	..... mtrs.
2.	External Staircases ... Nos.	..... mtrs	.....mtrs.

7) The approved plans are forwarded subject to provision of the following fire safety measures and other conditions:

- i. Hose Reel
- ii. Wet Riser-cum-down comer system (... Nos.)
- iii. Yard Hydrant system
- iv. Manually operated electrical fire alarm system
- v. Automatic Detection and Alarm System in the entire building
- vi. Sprinkler System in the .....
- vii. The Underground static water tank of .....litres
- viii. Overhead tank of. ... litres capacity
- ix. A pump house .... LPM Electrical and Diesel, .....LPM jockey and....  
LPM Booster pump

- x. Hard, levelled, open to sky open space as per the plans on all sides of the building should be provided without fail.
- xi. All fire safety systems shall be provided as per the provisions of National Building Code of India.

8) The following are the specific details of mandatory Fire Safety measures to be provided in the Multi Storeyed Building required as per National Building Code of India, 2005.

i) The building shall be suitably compartmentalized so that fire/smoke remain confined to the area where fire incident has occurred and does not spread to the remaining part of the building as per Clause C-9 of National Building Code of India, 2005 Part-IV Annexure-C.

ii) Openings in separating walls and floors-Attention shall be paid to all such factors as they will limit fire spreading to these openings and maintain fire rating of the structural member. Every wall opening shall be protected with Fire resisting doors having fire rating of not less than two hours. All openings in the floors shall be protected by vertical enclosures extending above and below such openings, the wall of such enclosures having a fire resistance of not less than two hours and all openings therein being protected with a fire resisting assemble (Clause 3.4.8 of National Building Code of India, 2005 Part-IV).

iii) Every vertical opening between at the floors shall be suitably enclosed or protected, has necessary to provide the following:

a) Reasonable safety to the occupants while using the means of egress by preventing spread of fire, smoke, or fumes through vertical openings from floor to floor to allow occupants to complete their use of the means of egress. Further it shall be ensured to provide a clear height of 21.00 MM in the passage/escape path of the occupants.

b) Limitation of damage to the building and its contents (Clause 3.4.8.4) Part-IV of National Building Code of India, 2005.

i) Air conditioning and ventilating systems shall be so installed and maintained as to minimize the danger of spread of fire, smoke or fumes from one floor to other or from outside to any occupied building or structure (Clause 3.4.11.1) Part IV of National Building Code of India 2005.

a. Effective means for preventing circulation of smoke through the AC system in case of fire in air filters are from other sources drawn into the system, and shall have smoke sensitive devices for actuation in accordance with the accepted standards (Clause 3.4.11.3) Part IV of National Building Code of India 2005.

b. Separate air handling units for each floor shall be provided to avoid the hazards arising from spread of fire and smoke through air conditioning ducts (Clause 3.4.11.4) Part IV of National Building Code of India 2005.

c. Fire Dampers shall be provided in the AC system designed so as to close automatically in case of fire and thereby preventing spread of fire or smoke.

ii) Pressurization of staircases shall be done as per Clause 4.10 Part IV of National Building Code of India 2005.

- iii) Fire doors with 2 hours fire resistance shall be provided at appropriate place along the escape route and particularly at entrance to the lift lobby and stair well to prevent spread of fire and smoke (Clause 4.2.9) - Part IV of National Building Code India 2005.
- iv) Smoke venting facilities for safe use of exits shall be provided as per Clause 3.4.12 Part IV National Building Code of India 2005
- v) Flame retardant material only should be made use for inters decoration and upholstery to prevent generation of toxic smoke/ flames. The surface interior finishes shall comply (Clause 3.4.15) Part IV of National Building Code of India 2005.
- vi) .....Nos. of Fire Lifts complying to Clause C 1.5 Q of Annexure-C of Part IV of National Building Code of India 2005 shall provided i.e. one Fire Lift for 1200 sq. metres of floor area.
- vii) Basements ventilation shall comply to Clause C 1.6 of Annexure- C Part IV of National Building Code of India 2005.
- viii) Illumination of means of exit in staircase and corridors shall comply with Clause C.1.4 of Annexure-C Part IV of National Building Co of India 2005.

9) **This No Objection Certificate is issued with a condition that if the builder makes any deviation from the sanctioned plan, the entire building shall be demolished irrespective of the stage of construction.**

10) You are requested to issue necessary instructions to .....to undertake joint inspection of the Multi-storeyed Building along with District Fire Officer, .....

Yours faithfully,

( )

Director General of Fire Services,  
Telangana, Hyderabad.

Copies to:

- i) M/s .....
- ii) ..... Multi-Storeyed Building Inspection Committee, i.e. Regional Officer, Central Region, .....District Fire Officer, and Asst. District Fire Officer, ..... (with.....a set of countersigned plans).
- iii) The Officer-in-charge of..... Fire Station (with a set of Countersigned plans)

**Form No. 19***[See Rule 15(5)(a)]***(Check List for Final N.O.C. (High Rise Buildings))**

- A. Applicant to give up-dated, as-built and as-installed, status for all items mentioned in Form No. 16  
A fresh copy of the Form No. 16 shall be used for this purpose. It shall be signed by the competent technical persons.
- B. Copy of drawings cleared earlier by Fire Services vide "Provisional N.O.C." and approved for construction by municipal authority, shall be clearly marked to reflect the ground situation particularly with respect to the following and duly signed by technical persons:—
- I. Open spaces and parking spaces
  - II. 6 mtrs. Access space with vertical clearance of 5.0 mtrs., around the building
  - III. Section sketch of staircases to show their enclosed construction and vents to prevent smoke logging.
  - IV. Actual location of fire/smoke check doors for exit routes, lifts, stairs, and for compartmentation, if any
  - V. Location of fire detectors, manual call points, sprinklers, hose reels, yard hydrants and wet-risers
  - VI. Basement ventilation, smoke vents/exhausters, exit stairs
  - VII. Location of transformers, generators, showing enclosures & ventilation exhaust to external air space
  - VIII. Location/capacity of fire water tanks and pumps
  - IX. Means of access to higher floors and refuge areas, specially for windowless buildings to facilitate fire fighting and rescue operations.

**C. Enclose technical details, specifications, vendors literature and confirm relevant I.S. Nos. complied with, for:—**

- (i) Various models of fire resistant door assemblies used to contain spread of fire and smoke
  - (ii) Pumps, hose-reels, fire/smoke detectors, sprinklers, hydrant system, fire extinguishers
  - (iii) Smoke exhausters, ventilation/air conditioning system installed with brief engineering write-up, (signed by the technical person) explaining as to how it will achieve compliance with clauses 4 and 5 of National Building Code—4 (Prime objective is to contain spread of fire/smoke and their ingress into exit/escape routes to ensure safety of lives)
  - (iv) **D.1 Electrical single line diagram showing separate circuits for:**
    - (i) Fire pumps, fire-alarm and P.A. system, lifts
    - (ii) Smoke control/exhaust equipment, and associated ventilation
    - (iii) Exit route lighting, indicating battery back-up where provided
    - (iv) Emergency generator system, with associated showing change-over from normal to emergency per National Building Code and IS 1646.
2. The above diagram will be used to verify, relevant compliance with National Building Code, IS-1646 and for functional test of fire safety related equipment.
  3. Certificate of compliance with Electrical Rules and the diagram, is to be

signed by the electrical contractor.

**E. Fire control room and fire staff:**

- (i) Indicate the alarm detection and communication facilities provided to alert inmates/fire services
- (ii) Emergency plan for evacuation
- (iii) Display of DO'S and DON'TS in case of fire at conspicuous places
- (iv) Instructions for fire fighting
- (v) Organization of fire-staff/trained inmates, for fire extinguishing as per Annexure-E Part-4 of NBC
- (vi) Fire drills-schedule with name of person responsible for organizing the same and maintenance of relevant records.

Builder	Name	Phone number (Land line/ Mobile)	Licence No.	Signature
Architect				
Structural Engineer				
Electrical Contractor				
Fire Safety Systems Contractor				

**Form No. 20**

*[See Rule 15(5)(g)(1)]*

Director General of Fire Services to Municipal Corporation of Hyderabad

Sub:- APF & ESD.....issue of NOC for.....of M.s.....  
 Ref:— 1. Application of M/s..... (including particulars vide  
 Form No.18 Certificates and Dwgs).  
 2. Provisional N.O.C. issued vide Rc No..... dated.....  
 3. Report of MSB. Rc. No..... dated.....  
 4. Govt. Memo. No. 6828/M1/2004-2. dt. 19.06.2004 of  
 M.A. & U.D. Dept.  
 5. M.C.H. Permit No

With reference to the application first cited and items 11 to 14 in second cited above, the MSB committee has inspected the site at ..... with reference to

the duly certified, general information, check list, certificates, as-built drawings and have given their recommendations. Accordingly the Final NOC is issued for the building subject to the following conditions:

**A. Main particulars of the Bldg.**

1. Address of the Building : .....
2. Area of Plot/Ht. of Bldg. : .....
3. No. of blocks/Floors : .....
4. Types of occupancy : .....
5. Floor-wise details : .....
- Floor - Built up ..... Class of.....

Occupant load.....		Remarks		
Area	Occupancy			
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

**B. Strict compliance with all fire-safety provisions of NBC and of Building rules particularly measuring.**

1. A min 6 mtrs. wide access around the building abutting building line is always maintained free of any parking obstructions, structures, fixtures, balconies a ht. of 5.0 mtrs. or generators, transformers, toilets, securities, posts, misc., petty vendors, etc.
2. The aggregate width/capacity of exits stairs and shall remain compliant with NBC for safe evacuation of occupants.
3. Fire-resisting doors to limit the spread of fire and for preventing smoke and fumes from entering exit stairs, lifts which impedes safe evacuation since it is an essential pre-requisite for life safety.
4. Parking basement provided with sprinklers, and stairs/lifts thereto comply with NBC are maintained in perfect working condition.
5. Fixed and first-aid fire fighting equipment, alarms etc. shall be tested and maintained regularly as per applicable standards and Fire-Drills conducted Quarterly for first two years and thereafter half yearly.
6. Emergency power generator etc., and associated equipment it feeds, should be periodically, verified as per NBC and IS-1646.

**C. Fixed fire fighting equipment as per table 23 Part-4 of NBC**

1. Capacity of fire water tanks. Underground ....., Terrace .....
2. Pumps at ground level: Electrical & diesel each ..... LPM& one electrical 180 LPM
3. (a) Auto detection and alarm system .....

- (b) Manual fire Alarm system .....
- 4. (a) Auto sprinkler system .....
- (b)Hose reels .....
- 5. (a) Yard hydrants .....
- (b) Wet riser(s).....
- (c) Down comer.....

**D. First-aid fire extinguishers**

- 1. Type..... No.'s..... 2.Type ..... No.'s ..... 3. Type..... No's

**E. Evacuation plan showing exit routes and recommended action be displayed at conspicuous locations**

6. Fresh NOC would be required for any change in occupancy as per NBC and Building bye-laws.

Yours faithfully

Director General of Fire Services

- Copy to the Builder .....
- Copy to M.S.B. Committee
- RFO/DFO/ADFO .....

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